



## EDMONTON • DESIGN • COMMITTEE

### Procedures for Public Speakers

Updated September 22, 2021

Members of the public are welcome to attend Edmonton Design Committee meetings and make presentations to EDC. Presentations must address urban design considerations related to a proposal being reviewed by the Committee. Public speakers should note that EDC is an advisory committee and does not approve or deny development proposals. Public speakers may wish to familiarize themselves with the mandate of EDC and the Principles of Urban Design which guide the Committee's review of each proposal.

Meeting agendas will be posted on the EDC website 10 days prior to each meeting.

#### Prior to EDC Meeting

1. Members of the public interested in speaking at an EDC meeting must register to do so via an [online form](#) by 4:30 pm of the Friday immediately preceding the meeting.
2. Members of the public must register to speak to a specific agenda item.
3. The EDC Administrative Liaison may contact speakers to clarify meeting processes and the mandate of the Committee.
4. Names of speakers will not be shared with the Committee in advance of the meeting.
5. Any correspondence provided by a speaker in advance of the meeting will be shared with all Committee members.

#### During an EDC Meeting

6. At the beginning of each meeting, the Committee will make a motion to hear speakers. Wherever possible, speakers will be heard in panels.
7. Approved speakers will make their presentation to the Committee following the presentation by the Applicant. Speakers will be given 5 minutes maximum to make a presentation.
8. Each Committee member will be given 5 minutes maximum to ask questions of the speaker or panel. Committee members will indicate their intention to speak through a show of hands.
9. There shall be no questions, conversation or other interaction between speakers and Applicants.