

BALWIN & BELVEDERE

NEIGHBOURHOOD REVITALIZATION

Edmonton

Guiding Team Application Information Package 2022-2023

Please submit an application to the Balwin and Belvedere Revitalization Coordinator via one of the following methods:

- Complete the online Google Form application at www.edmonton.ca/balwinbelvedererevitalization
- Download this PDF application
 - ◆ E-mail the completed PDF application to: balwinbelvedererevitalization@edmonton.ca
 - ◆ Or, mail a printed copy of the completed PDF application to:
Neighbourhood Revitalization Program
c/o Community Services Department P.O. Box 2359, Edmonton, AB T5J 2R7.

Updated Application Deadline: **Sunday March 6, 2022** at 11:59 p.m.

If you have questions or need clarity, please contact the Neighbourhood Revitalization Coordinator: balwinbelvedererevitalization@edmonton.ca or 780-975-3829.

About The Opportunity

The Neighbourhood Revitalization Program

The City of Edmonton's Neighbourhood Revitalization Program is guided by four program principles:

- Diversity & Inclusion. To support and value broader participation and mobilize diverse community leaders.
- Equity. To support barrier free participation on community led teams and to support equitable distribution of program supports across neighbourhood groups/initiatives.
- Innovation. To support prototyping new ideas in an environment that supports trial and error and learning.
- Openness & Transparency. To support communication about implementation of the Revitalization program, learnings of success and failure, transparency on funding allocation and results of Revitalization efforts.

There are currently four Revitalization Programs with City of Edmonton support:

- Balwin & Belvedere
- Inglewood
- Central McDougall & Queen Mary Park
- McCauley

Two additional Revitalization Programs are in a transition phase:

- The Avenue Initiative (includes the neighbourhoods of Alberta Avenue, Cromdale, Eastwood, Parkdale, Spruce Avenue, and Westwood)
- Jasper Place (includes the neighbourhoods of Britannia Youngstown, Canora, Glenwood, and West Jasper Place)

Purpose of The Revitalization Guiding Team

The Balwin & Belvedere Revitalization Guiding Team's purpose is to provide leadership, support, and direction on the implementation of the Balwin & Belvedere Revitalization Strategy as it aligns with the outcomes of the Neighbourhood Revitalization Program.

Read the Strategy at www.edmonton.ca/balwinbelvedererevitalization.

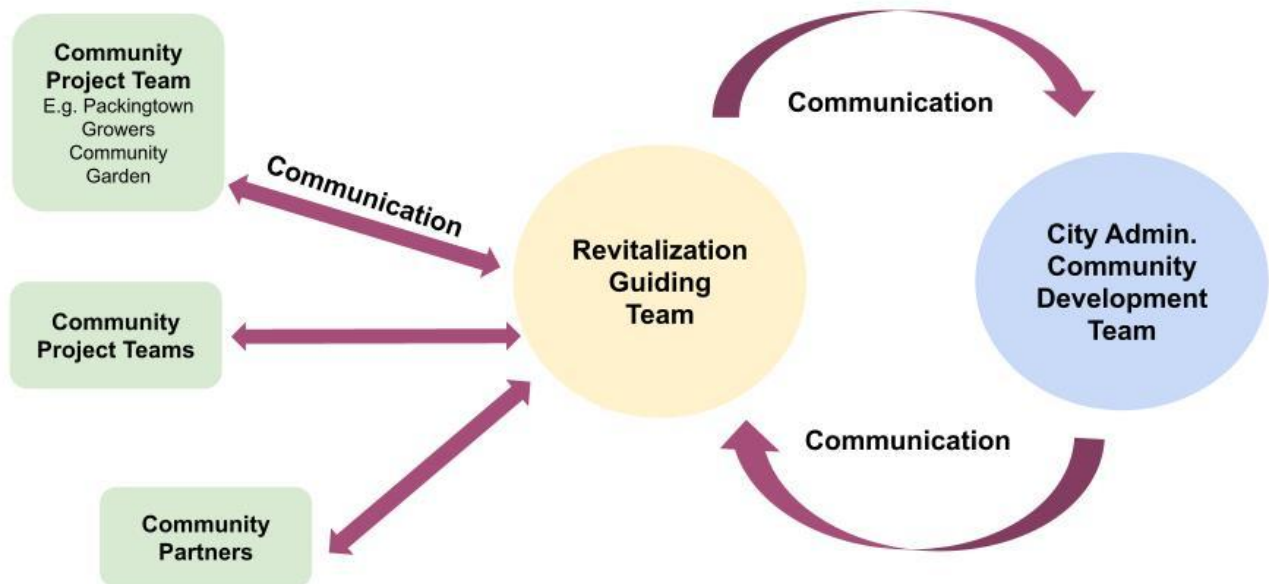
Roles & Responsibilities

- Represent the neighbourhoods in the implementation of the Strategy.
- Share information about Revitalization with the neighbourhoods to encourage participation on the Project Teams.
- Encourage and guide Project Teams.
- Make evidence-based decisions that align with the Revitalization Strategy.
- Track actions, evaluate progress, and problem solve Revitalization initiatives in the area.

Governance - How Decisions Will Be Made

The Guiding Team will elect a Chair and Vice Chair for 2022-2023. The Guiding Team will review the terms of reference with support from the Revitalization Coordinator.

The Guiding Team oversees the work of various Project Teams, who focus on bringing the goals of the Revitalization Strategy to life.



Composition

The Guiding Team is 10-12 individuals, whose identities are reflective of the overall neighbourhood demographics of Balwin & Belvedere neighbourhoods.

The individuals are a mix of residents, representatives from neighbourhood-based organizations, Community League representatives, a representative from the Fort Road Business Improvement Area and/or business owner/operator within the neighbourhood(s).

Commitment

- 1 or 2 year terms.
- Meeting a minimum of six times annually (every other month).
- Participate in professional/ personal development opportunities as available.
- Members may be called to participate in special projects/tasks/working groups, in addition to the six Guiding Team meetings.

Supports For Participation

Neighbourhood Revitalization will strive to create an inclusive space which is accessible and welcoming of diverse participation. Some of the supports available to minimize barriers to participation include:

- Support for interpretation and/or translation for the application may be provided upon request.
- Virtual meetings will be convened at a time most suitable for the Guiding Team members. An orientation to the virtual meeting platform will be provided to ensure everyone is able to participate in a meaningful way.
- In-person meeting locations will be barrier-free and based in the neighbourhood when in-person meetings resume.
- Light meals will be provided during in-person meetings.
- Childcare will be provided upon request on site during in-person meetings.
- Meetings will be conducted in a welcoming environment with openness and transparency.

Selection Process

Guiding Team membership decisions will be based on the content of this application with an overriding intent to create a Guiding Team with a varied and complementary skill set.

The selection process includes the following steps:

- Step 1: Applications are reviewed by the Revitalization Coordinator.
- Step 2: The Revitalization Coordinator convenes with the Supervisor for Neighbourhood Revitalization.
- Step 3: The final decision is based on the selection criteria and scoring matrix.
- Step 4: All applicants will be notified of decisions by end of February 2022.

Selection Criteria

Applicants must meet at least one of the following criteria:

- Live within the boundaries of Balwin & Belvedere.
- Own property within those boundaries.
- Own/operate/manage a business within those boundaries.
- Own/operate/manage a non-profit organization within those boundaries.

Further consideration will be given to individuals who identify with the following equity-seeking, or underrepresented groups within the City of Edmonton including but not limited to:

- Indigenous Peoples
- People with a disability
- Women
- Youth
- Racialized people
- LGBTQ2S+
- English language learners
- Parents/caregivers
- Newcomers and Refugees

Submitting this information is completely voluntary and can be done by telling your story through the questions below. This information will be used by the Revitalization selection group to create a Guiding Team that reflects the diversity of the Balwin & Belvedere neighbourhoods.

Applications will be scored to identify the following skills and attributes:

- Ability to analyze information
- Ability to generate ideas and measure success
- Ability to connect and communicate
- Ability to work as part of diverse team, have difficult conversations and resolve conflict

Questions?

For more information on the Revitalization Guiding Team, contact the Revitalization Coordinator at balwinbelvedererevitalization@edmonton.ca.

**The next pages are the application questions
to print and submit.**

You do not need to print or submit the information
up to this point as it is for your reference.

Guiding Team Application 2022-2023

Please complete the application. First, the demographic questions will enable a review of the equity criteria in the selection. Second, there are four open responses which directly connect to the skills and attributes that are valuable for Neighbourhood Revitalization leadership. Last, there are acknowledgements and your signature required.

If you have questions or need clarity, please contact the Neighbourhood Revitalization Coordinator: balwinbelvedererevitalization@edmonton.ca or 780-975-3829.

First Name	
Last Name	
Pronouns (she/her, he/him, they/them, etc.)	
Phone Number	--- - --- - ----
E-mail	
Mailing Address (Unit #, Street address, City, Postal Code)	
Neighbourhood	<input type="checkbox"/> Balwin <input type="checkbox"/> Belvedere <input type="checkbox"/> Unsure
<p>Do you identify as one of the following equity-seeking or underrepresented groups? (Please check the applicable box or boxes.)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Person with a disability <input type="checkbox"/> Racialized Person <input type="checkbox"/> Indigenous (First Nation, Inuit, Metis, etc.) <input type="checkbox"/> Refugee <input type="checkbox"/> Newcomer (recently immigrated from another country) <input type="checkbox"/> LGBTQ2S+ <input type="checkbox"/> Youth (under 25 years old) <input type="checkbox"/> English Language Learner <input type="checkbox"/> Single Parent/Guardian to a child under 18 years old <input type="checkbox"/> Primary Caregiver to an elder over 65 years old <p style="text-align: right;">(list continues, over)</p>	

- Woman
- No, I do not identify as a member of an equity-seeking group.
- Other: _____

How are you connected to Balwin & Belvedere? (Please check the applicable box or boxes.)

- I am a resident in Balwin or Belvedere
- I own property within Balwin or Belvedere
- I own/operate/manage a business within Balwin or Belvedere
Business Name: _____
Your Position Title: _____
- I own/operate/manage a non-profit organization within Balwin or Belvedere
Organization Name: _____
Your Position Title: _____
- Other: _____

Term of Service

Please indicate which term length you prefer to take on.

- 1 year (Now to December 31, 2022)
- 2 year (January 2022 to December 31, 2023)

Have you been previously involved in Revitalization? (Please select all that apply.)

- Yes, as a Guiding Team member.
- Yes, as a Project Team member.
- Yes, as part of the Strategy Development Working Group (2019).
- Yes, as part of the Capital Investment Project Team (2020)
- Yes, in another way.
- No, I have not been involved in Revitalization up to now.

If Yes, please share further details to your answer above on your previous involvement in Revitalization.

Open Response Questions

There are four open responses which directly connect to the skills and attributes that are valuable for Neighbourhood Revitalization leadership. For each response, please aim for 250-500 words.



1. Ability To Analyze

What are two or three neighbourhood assets and opportunities that you would like to pursue as part of Revitalization? You might think of the people, associations, connections, physical & ecological, or institutions.

Response:

2. Ability To Create Ideas and Measure Impacts

The vision for the Revitalization is: *"Belvedere and Balwin are committed to creating proud, safe and diverse communities that support and value their people and businesses."*

Identify one idea that you will bring to the Guiding Team to achieve this vision. Clearly describe the idea. Who would you involve to be successful, and how would the results be measured?

Response:

3. Ability To Connect and Communicate

As a member of the Guiding Team, one of your key responsibilities will be to involve and engage with other community members.

Describe your experience connecting and talking with others in the neighbourhood, especially members from equity-seeking communities such as cultural groups, Indigenous groups, etc.

Response:

4. Ability To Problem Solve and Work Within a Team

Place-Based Community Development means that people in a common place come together in community. They may have different ideas and approaches to creating a welcoming and vibrant community.

Think of a time when you participated in a group or on a team and encountered a challenging person. Please describe what you did in the situation and what you learned.

Response:

Acknowledgements

Guiding Team Member Benefits

- Opportunities for learning, workshops and skill development in Asset Based Community Development.
- Personal and team leadership and capacity development.
- Rewarding and meaningful work contributing to transformational neighbourhood change.
- Collaborating with leaders in the Revitalization area to steward the Revitalization program.

Guiding Team Member Expectations

- Participate actively in meetings.
- To be respectful to COE Administration and represent Revitalization in a positive manner.
- Accept Guiding Team member responsibilities and support decisions.
- Be enthusiastic and positive while completing tasks with other Guiding Team members.

Guiding Team Member Requirements

- As a leader in Revitalization, it is expected that you publically represent all relations with City of Edmonton Departments in a positive manner.
- Sign off on the City of Edmonton's Code of Conduct document.

Applicant Acknowledgment

I attest that all the information I have provided in this application is complete and true.

I understand that this application does not ensure an appointment to an Guiding Team member position and that selection will be made by the process outlined above.

The City has the right to reject an application or revoke Guiding Team participation if an individual is in dispute with the City that may need to be resolved through litigation or arbitration.

Personal information on this form is being collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be used for the administration and management of the City of Edmonton's Balwin & Belvedere Neighbourhood Revitalization Program. If you have any questions about the collection or use of your personal information, please contact the Neighbourhood Revitalization Coordinator at 780-975-3829 or balwinbelvedererevitalization@edmonton.ca.

Print Name	
Signature	
Date	