

## Bin Maintainer/Operator

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### **DEFINITION**

This work involves the delivery, exchange or removal of waste and recycling bins from customer site locations and return to the inventory/maintenance yard as directed by Municipal Waste Inspectors. Positions in this class are involved in the preparation, maintenance and repair of waste and recycle collection bin inventories. Bin maintenance activities are performed in a City shop or at customer sites.

This position may include taking a lead role in directing light duty or temporary staff as required in the assembling of large quantities of bins for site delivery. The work done by this position must comply with all requirements and bylaws associated with job functions.

### **TYPICAL DUTIES\***

Initiates and completes bin repairs at customer location or city maintenance yard. May include changing lids, castors, lid prop arms, backing restraints and minor painting projects.

Prepares bins for delivery by selecting required bin specifications from inventory and stencil site identification on the bin.

Assembly of new bins including the application of city decals. May take a lead role in directing light duty or temporary staff as required in the assembling of large quantities of bins for site delivery.

Deliver and schedule with M.E.S. Fabrication and/or contractors in order to perform custom modifications, sandblasting or any other maintenance related activity.

Assist in maintaining an inventory of all City of Edmonton waste and recycling bins

Maintains records of bin serial numbers, specifications, disbursements, deliveries, repairs, exchanges, etc.

Performs related duties as required.

### **KNOWLEDGE, ABILITIES AND SKILLS**

Considerable knowledge of the equipment, procedures, routes, and associated policies and Bylaws related to the City's multi-family waste and recycle collection program.

Ability to effectively interpret and apply the concepts, principles and behaviours consistent with leading, motivating and encouraging staff when necessary; ensuring compliance with the City's policies and procedures and representing the City of Edmonton in a professional, honest, respectful, and safe manner.

Ability to communicate effectively with the public on matters related to service delivery, and to deal effectively with Site and Property Managers to achieve program objectives.

Skilled in the operation of bin collection vehicles and associated handling and repair equipment, the use and demonstration of proper lifting techniques and safety procedures.

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## **TRAINING AND EXPERIENCE REQUIREMENTS**

### Job Level

Grade 12 supplemented by training in a Municipal Waste Inspector role. A minimum of 3 years of experience in waste management/collection services including operation of all collection vehicles and associated equipment is required. 2 years experience dealing directly with the public in a customer service role.

Possession of a valid Alberta Class 3 Drivers Licence with airbrake certification and a City Driving Permit, and a Forklift operation certificate.

*\* This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*