



## Community Services Advisory Board Minutes

April 26, 2022, 5:30-7:30pm

Google Meets

**Present:** Scott Wright, Benjamin Whynot, Bonnie Chan-Maier, Kanwal Lali, Jameela Murji, Bette Gray, Asheika Sood

**Regrets:** Ashton Raeyr, Mishma Mukith, Sky McLaughlin, Lara McClelland

**Staff/Guests:** Brent Jans (minutes), Judy Smith, James Thompson, Councilor Jo-Ann Wright

#	Agenda Item	Member	Outcome
1.	<b>Call to Order</b>	<i>S. Wright</i>	<ul style="list-style-type: none"> <li>Called to Order at 5:35pm</li> </ul>
1.1	Approval of Agenda	<i>S. Wright</i>	<ul style="list-style-type: none"> <li>Approved</li> </ul>
1.2	Approval of Consent Agenda	<i>S. Wright</i>	<ul style="list-style-type: none"> <li>Approved</li> </ul>
2.	<b>Presentations</b>		
2.1	Department Budget: Process and Priority Based Budgeting	<i>C. Holstead</i>	<ul style="list-style-type: none"> <li>Carrie Holstead presented an update on the Department Budget Process</li> <li>The CSAB provided feedback on the Departmental Budget priorities</li> <li></li> </ul>
3.	<b>Committee Reports/Decisions</b>		
3.1	<i>FCSS Committee</i>	<i>J. Murji</i>	<ul style="list-style-type: none"> <li>Jameela Murji presented on the FCSS Committee</li> <li>Deadline for new FCSS grant applications is Sunday, May 1, 2022</li> <li>Discussed the process for evaluation of applications as well as the time line for evaluation and approvals</li> </ul>
3.2	<i>Community Investment Grants (CIG) Committee</i> <ul style="list-style-type: none"> <li>- Ratification of 2022CAAB001</li> <li>- 2022 CIOG Post Appeal Recommendations (2022CAAB002)</li> <li>- CIOG 2023</li> </ul>	<i>A. Sood</i>	<ul style="list-style-type: none"> <li>Ratification of online vote for 2022CAAB001</li> <li><b>Motion:</b> That the Community Services Advisory Board (CSAB) approve the 2022 pre-appeal Community Investment Operating Grant (CIOG) recommendations based on an appeals budget of \$80,000 with a maximum award of \$16,500 and a minimum award of \$500, with the exception of KidSport</li> <li><b>Moved:</b> Asheika Sood <b>Second:</b> Scott Wright</li> </ul>

			<ul style="list-style-type: none"> <li>● <b>Abstained:</b> Bonnie Chan-Maier</li> <li>● <b>Carried</b></li> <li>● Vote on 2022CAAB002</li> <li>● <b>Motion:</b> That the Community Services Advisory Board approve the 2022 Community Investment Operating Grant award recommendations, with the exception of KidSport.</li> <li>● <b>Moved:</b> Asheika Sood <b>Second:</b> Kanwal Lali</li> <li>● <b>Carried</b></li> <li>● <b>Motion:</b> That the Community Services Advisory Board approve the 2022 Community Investment Operating Grant award recommendation for KidSport.</li> <li>● <b>Moved:</b> Asheika Sood <b>Second:</b> Kanwal Lali</li> <li>● <b>Abstained:</b> Bonnie Chan-Maier</li> <li>● James Thompson talked about the new Common Outcomes reporting for CIOG this year. Sport and Recreation sector was collecting this information but didn't necessarily frame it in the same way as the other sectors.</li> </ul>
4.	<b>Decisions/Discussions</b>		
4.1	<i>Chair's Report</i>	<i>S. Wright</i>	<ul style="list-style-type: none"> <li>● Scott Wright presented the Chair's Report</li> <li>● Scott will present the CSAB 2022 Annual Report to City Council, along with Jameela Murji, Victoria Smith, and Judy Smith</li> <li>● Five new members joining the CSAB in May</li> <li>● Judy Smith thanked Scott Wright for stepping into the Chair position and managing it so well.</li> </ul>
4.2	New Deputy City Manager	<i>J. Smith</i>	<ul style="list-style-type: none"> <li>● Our new Deputy City Manager is Jennifer Flaman</li> <li>● Will begin attending CSAB meetings in May 2022</li> </ul>
4.3	Orientation Preparation for New Members/Format for May meeting	<i>J. Smith</i>	<ul style="list-style-type: none"> <li>● Judy Smith asked for feedback from the CSAB regarding new member orientation.</li> <li>● Suggestion to take most or all of the May meeting to talk with and orient the new members</li> <li>● Suggestion to break into small groups for discussion</li> <li>● A "buddy system" is suggested, pairing a new member with a senior member.</li> </ul>

			<ul style="list-style-type: none"> <li>Proposed that we have an in-person meeting</li> </ul>
5.	<b>New Business/Round Table/Future Agendas</b>		
5.1	Chair/Vice Chair Nominations for May Meeting	<i>J. Smith</i>	<ul style="list-style-type: none"> <li>Judy discussed the process for the Chair/Vice Chair nominations and elections.</li> </ul>
5.2	Debrief for Alcohol in Parks presentation to City Council	<i>A. Sood/J. Murji</i>	<ul style="list-style-type: none"> <li>Ashieka Sood and Jameela Murji talked about their presentation to City Council regarding their presentation on the Alcohol in Parks pilot project</li> </ul>
5.3	Next Meeting - May 24, 2022	<i>S. Wright</i>	<ul style="list-style-type: none"> <li>Might be an in-person meeting</li> </ul>
6.	<b>Adjournment</b>		<ul style="list-style-type: none"> <li>Meeting Adjourned at 7:07pm</li> </ul>