

Promoter Checklist

Recommended Steps for Promoters looking to hold Combative Sports Events in Edmonton

(Combative Sports events held in Edmonton require a venue with a spectator capacity of 4000 or more)

Step 1. Complete and submit an Event Site Approval Form
(except for Rogers Place Arena)

Step 2. Complete and submit a Promoter Licence Application Form
N.B. Fee payment required

N.B. Approval of Step 1 & 2 applications are required before proceeding to any next step

Step 3. Complete and submit an Event Date Request Form
N.B. Fee payment required

Step 4. Submit an Event Permit Application Form
N.B. Fee payment required

Step 5. To maintain a valid and subsisting Event Permit all the following conditions must be met:

- Security Plan Approval
- Medical and Safety Plan Approval
- Fight Card Approval
- All deposit, fees, costs, purse payment requirements met

Step 6. Fight card approval requires:

- Completion of a fight card justification form (for each bout/fight)

- Completion of a pro debut form, if applicable.
- Ensure all required contestant medical information is provided to the ECSC Chief Medical Advisor

Step 8. ECSC Annual and Event Licences are required for all contestants

Step 9. Ensure all ECSC submission timelines are met.

- Minimum timelines for permits, medical information, fight card approval, fees and deposits, et cetera must be met.
- Failure to meet these requirements may result in penalties assessed against the event deposit, contestant removal from the card and/or the suspension or revoking of an Event Permit.

N.B. *This checklist is provided as an overarching guide for informational purposes only. It is not intended as an exhaustive list of requirements. Promoters are encouraged to familiarize themselves with the ECSC bylaws, processes, procedures and event requirements.*