



# Edmonton Salutes

Agenda

Virtual - Google Meet - Connection Link Below

9:00am - 11:00am

January 26, 2024

**Committee Mandate:** To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

**Virtual Meeting Information:**

Video call link: <https://meet.google.com/tzz-dnys-sum>

Or dial: (CA) +1 705-417-9486 PIN: 268 633 884#

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<b>Item</b>	<b>To Speak</b>
1. Call to Order .....	Chair
2. Introductions and Housekeeping.....	Chair
3. Determination of Quorum .....	City Admin
4. Approval of Agenda .....	Chair
5. Approval of November 24, 2023 Meeting Minutes.....	Chair
6. Guest Speakers.....	Guests
6.1. TBD	
7. Reports	
7.1. Chair Report .....	Chair
7.2. Administration Report .....	City Admin
7.3. Members/Sector Reports .....	CAF
7.4. Subcommittee Reports.....	Subcommittee Chairs
7.5. Other Reports .....	All
8. New Business .....	Chair/ All
8.1. Discussion and motion for remaining ESC funds	
9. Next Meeting.....	Chair

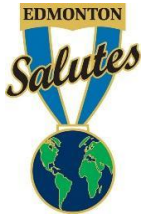
10. Adjournment .....Chair

**Upcoming events (See [Calendar](#) for all Events):**

- EUSI Symposium

**Attachments** (and included below):

- [November 24, 2023 Meeting Minutes](#)
- [ESC Budget/Resources 2024](#)
- [EUSI Symposium Funding Request](#)
- [RCAF 100th Anniversary Funding Request](#)
- [Alberta Veteran's Guitar Society Funding Request](#)



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November 24, 2023

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### In Attendance - Voting Members

- Alexander Tsang, Edmonton United Services Institute
- Amber Harris, Town of Gibbons
- Brian Hodgson, CHAIR\*
- Carolyn Patton, Canadian Forces Liaison Council
- Dan Derouin, Sturgeon County
- Darren Krill, Community Member
- Dave McRae, Town of Redwater
- Fred Malott, Town of Legal
- Georgette L'Hirondelle, Canada Lands Company
- Jibs Abitoye, City of Fort Saskatchewan
- Kaetlyn Corbould, Community Member
- Lacey Laing, Town of Bon Accord
- Laurie Hackett, Community Member
- Lorne Strachan, Community Member
- Mike Killick, City of St. Albert
- Nicole Goehring, Community Member
- Rebecca Balanko, Town of Morinville
- Rick Palfrey, Community Member
- Roza Parlin, Military Family Resource Centre
- Scott Lundy, Community Member
- Steve Maybee, Edmonton International Airports
- Rebecca Balanko, Town of Morinville
- Karen Principe, City of Edmonton

### Guests

- Colonel (Retd) J Paul de B Taillon
- Dean Ervin, Edmonton International Airports
- Military
- LCol Shawn Thompson, CFB Edmonton

### City of Edmonton Staff/Secretariat

- Natasha Weber, Senior External Relations Advisor
- Pat Kerekes, Staff Support

### Regrets

- Katie Berghofer, Strathcona County (in Ottawa for a Board of Directors' meeting)
- Sarah General, HMCS Nonsuch
- Justin Wright, MLA, GoA Military Liaison
- Haydar Al Dahhan, Edmonton Chamber of Commerce
- Maj Graham Kallos, 408 Tactical Helicopter Squadron
- Mac (Robert) Torrie, Edmonton Legion
- Ziad Aboultaif, MP



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9:00am - 11:00am

November 24, 2023

Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair Brian Hodgson called the meeting to order at 9:00 am	Meeting called to order at 9:00 am  Chair opened the Committee's meetings with Land Acknowledgement.
2.	Introductions	
	2.1 Introductions/ Welcome Guests	The Chair welcomed all members in attendance. Noted and thanked: <ul style="list-style-type: none"> <li>• Introductory comments.</li> <li>• We have one guest speaker today, Colonel (Retd) Paul Taillon.</li> <li>• Our other guest speaker Chuck Isaacs from the Aboriginal Veterans Society of Alberta was unable to give a presentation today.</li> <li>• B. Hodgson asked Steeve Maybee from the Edmonton International Airports to please introduce his successor Dean Ervin.</li> </ul>
3.	Determination of Quorum	
	3.1 - Quorum of at least 13 members was confirmed by administration Y/N?	Yes
4.	Approval of Agenda	
	4.1 - D. McRae MOVED to approve the modified Agenda for Edmonton Salutes Meeting of November 24, 2023	Carried
5.	Approval of Meeting Minutes	



# Edmonton Salutes

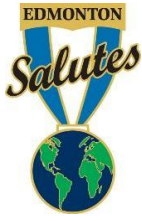
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	5.1 - S. Maybee MOVED to approve the Edmonton Salutes Meeting Minutes from October 27, 2023.	Carried
6.	Guest Speaker	
	6.1 - Introduction and presentation of Guest speaker Colonel (Retired) Paul Taillon.	Presentation took place and a Q & A time was allowed.
7.	Chair and Vice-Chair Election Process	
	7.1 Administration	<ul style="list-style-type: none"> <li>• The Chair and Vice-Chair Election Process was explained by the administration.</li> <li>• Administration presented the committee with the option of dispatching with the voting process as it is not needed if there aren't any nominations.</li> <li>• The nominations were presented and Brian Hodgson and Roza Parlin accepted their nominations. They briefly spoke about what they did last term and their goals and plans for the committee for the next term.</li> <li>• B. Hodgson and R. Parlin were acclaimed as Chair and Vice Chair for the 2024 - 2026 term.</li> </ul>
8.	Reports	
	8.1 - Chair Report	<p>The Chair provided a verbal report. Key items included:</p> <ul style="list-style-type: none"> <li>• Attendance at the Annual Veteran's Night Celebration on Nov 3.</li> <li>• Attendance of the <i>No Stone Left Alone</i> event, which was a huge success. Very well supported by the Edmonton Community.</li> <li>• <b>Chair was in Ottawa for other business.</b> While down there, Chair met with Scott</li> </ul>



# Edmonton Salutes

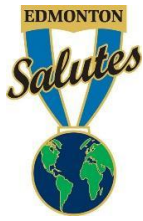
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	<p>L. Strachan MOVED to accept the verbal report provided by the Chair of the Committee.</p>	<p>Johnson, from Support Our Troops. Asked Mr. Johnson to present to the ESC in a future meeting.</p> <ul style="list-style-type: none"> <li>● Chair met with Senior retired officer of the Royal Canadian Air Force, which is celebrating its 100th Anniversary on April 1, 2024. Also conversed with the Honorary Colonel of the RCAF Loreena McKennitt.</li> <li>● The Royal Canadian Geographic Society will be publishing a special edition with the RCAF. Will share the publication when it comes out.</li> <li>● Brian attended the Strathcona Business Luncheon with others from Edmonton Salutes.</li> <li>● Next week he will be attending the Lord Strathcona's Horse (RC) Black Hat Mess event.</li> <li>● Attended the Loyal Edmonton Association Dinner</li> <li>● Next year is the last year of the committee's strategic plan. Therefore, part of the work next year will be to develop a new Strategic Planning for 2025 and onward.</li> </ul> <p>Carried.</p>
8	8.2 Administration Report	<p>Admin provided a verbal report. Key updates are as follows:</p> <p>Admin</p> <ul style="list-style-type: none"> <li>● Citadel Theater - A Christmas Carol for Military families this weekend - almost 400 tickets will be sponsored. Thank you to the Committee and to Roza for the distribution of the tickets by the MFRC.</li> <li>● Volunteer Appreciation Luncheon - Dec 8. The</li> </ul>



## Edmonton Salutes

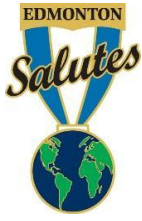
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	<p>R. Parlin MOVED to accept the verbal report provided by admin.</p>	<p>Save the Date calendar invitations have been sent out. This will take place at Sorrentino's Downtown again this year.</p> <ul style="list-style-type: none"> <li>● RCA Band Christmas Concert - it is scheduled for Dec 11. This is a free community event and Tasha will be sending it out to the Committee.</li> <li>● Budget update             <ul style="list-style-type: none"> <li>○ Balance is: \$5,858.85</li> <li>○ With funding requests for today and promised funds we are sitting at: \$2,783.85 that will not be spent by the end of the year.</li> <li>○ Later discussion today on finding ways to spend the remaining funds.</li> </ul> </li> </ul> <p>Carried</p>
8	<p>8.3 - Members/Sector Reports - Military</p>	<p>Commander Sarah General Navy/HMCS Nonsuch sent her regrets.</p> <p>LCol Shawn Thompson provided the following update:</p> <ul style="list-style-type: none"> <li>● Base units are wrapping up training for this calendar year. Typically towards the holidays briefings and soldier appreciation activities are included.</li> <li>● Tickets to "A Christmas Carol" have been distributed and very much appreciated.</li> <li>● The International Day of People with Disabilities flag raising on base on 1 December at 9:00 am at their Lecture Training Facility.</li> <li>● On December 1st, the Minister of Employment and Workforce Development, Randy Boissonnault will be at their base to make an announcement regarding a green energy initiative in Edmonton.</li> <li>● December 11 the Winspear Concert, tickets</li> </ul>



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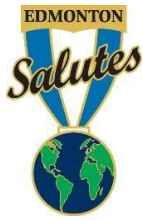
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	<p>S. Lundy MOVED to accept the verbal reports provided by the Military.</p>	<p>are available now at <a href="https://winspear.com/tickets">winspear.com/tickets</a></p> <ul style="list-style-type: none"> <li>• In January, the week from the 15 to the 19th a very large sports competition will take place on base</li> <li>• Next business luncheon is the 26 of January</li> <li>• Block leave starts on Dec 16 until January 7</li> </ul> <p>Maj Graham Kallos for Air Force/408 Tactical Helicopter Squadron sent his regrets.</p> <p>Carried.</p>
8	<p>8.4 Subcommittee Reports</p> <p>8.4.1 Strategic Action</p> <p>8.4.2 Budget Subcommittee</p> <p>8.4.3 Bylaw and Policy</p> <p>8.4.4 Membership and Orientation</p>	<p>No subcommittees have met since last time.</p> <p>No reports from Strategic Action</p> <p>No reports from Budget Subcommittee</p> <p>Brian requested for someone to step up as Chair of the Budget Subcommittee since Steeve Maybee will be retiring. This could include Steeve successor, if he is interested. It would be appreciated to contact Natasha for this.</p> <p>No reports from Bylaw and Policy</p> <p>No reports from Membership and Orientation</p>
8	8.5 Other reports	<p>D. McRae reported that he also attended the Light Horse Business Luncheon.</p> <p>N. Goehring expressed that she attended the Ceremony for the Indigenous Veterans Day at the CDSB Edmonton.</p> <p>C. Patton attended the CFLC Luncheon in</p>





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Edmonton in September to highlight reservists and on Nov 16 there was also one in Calgary replicating the same program. It was called The Canadian Forces in the Role of Business. They had a very good turnout. C. Patton also mentioned the new Calgary Salutes Committee.

R. Parlin reported that the Christmas Carol tickets were a huge success with families. They are very appreciative of that. She also shared about the Calgary Salutes Committee. Nominations were put out. She will keep ESC posted on the progress.

A. Tsang noted that EUSI be hosting their annual symposium in March 2024. Keynote speaker is a former premier of Alberta. Have sent out a newsletter that gives a history of the Mayor's Chain of Office.

K. Principe attended many of the events mentioned and it is great to see many of the Committee members. Really looking forward to the luncheon on Dec 8. Over Remembrance Day she was the Deputy Mayor and had the opportunity to bring greetings from the City of Edmonton at one of the community ceremonies. Also attended a citizenship ceremony at the Loyal Edmonton Regiment Military Museum. K. Principe attended the Indigenous Veteran's Remembrance Celebration at City Hall. It was very good.

M. Killick was honored to do the proclamation for Cadet Week as Deputy Mayor & Edmonton Salutes. Had the privilege to present an Edmonton Salutes Wreath at a Remembrance Day Ceremony in St. Albert. The best attended Remembrance Day ceremony in St. Albert. Several hundred people



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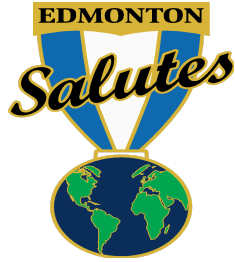
November 24, 2023

		were standing outside because they could not make it into the building.
9.0	New Business	
	<p>9.1 Discussion and motion for remaining ESC funds</p> <p>S. Maybee MOVED to approve the motion to grant \$2000 to the Veterans Food Bank and \$700 to Padre's Pantry.</p>	<p>Chair</p> <ul style="list-style-type: none"> <li>Proposals to spend the remaining funds within the budget before the end of the year. Two suggestions by B. Hodgson were the Veterans food bank or Padre's pantry - the base Chapel's hamper outreach.</li> <li>There is approximately \$2700 left in the budget that will likely not be spent.</li> <li>After discussion committee recommended the following to be granted: <ul style="list-style-type: none"> <li>Veterans Food Bank - \$2,000</li> <li>Padre's Pantry - \$700</li> </ul> </li> </ul> <p>Carried</p>
10.	Next Meeting	
	10.1 Next Meeting	December 8, 2023 Appreciation lunch - in person RSVPs by Dec 1
11..	Adjournment	
	11.1 J. Abitoye MOVED to adjourn the meeting at 10:37 a.m.	Carried. Meeting ended at 10:37 a.m
<p><b>Upcoming Committee Meetings:</b></p> <ul style="list-style-type: none"> <li>December 8, 2023 - Volunteer appreciation lunch (will be a meeting if needed)</li> <li>January 26, 2024 - 9:00 to 11:00</li> </ul>		

**2024 Edmonton Salutes**  
**January 1, 2024 to December 31, 2024**

Event / Item	2023 Actuals	2024 Budget	Committed	Budget Remaining	YTD Actuals	Variance	Frequency	Notes - include description of expense, date approved and total amount
<b>Edmonton Salutes Committee</b>								
<b>Annual Budget</b>		<b>64,000.00</b>						
<b>Recognition</b>								
Edmonton Salutes Ads/marketing	\$625.00	1,000.00		1,000.00		0.00	Ad hoc	
Sponsorship of a Military Family Event (Like Citadel Theater Christmas Events)	\$19,515.00	20,000.00		20,000.00		0.00	Yearly	
<b>Community and Military Relations</b>								
Edmonton Salutes Community Grants	\$15,094.28	16,000.00		16,000.00		0.00	Ad hoc	
Military Family Resource Centre (MFRC) Yellow Ribbon Gala	15,000.00	15,000.00		15,000.00		0.00	Yearly	
Community Event Expenses and Admin (Examples: Tickets for Chair to attend community events, mileage, meals, etc.)	\$907.54	800.00		800.00		0.00	Ad hoc	
Military Relations and Appreciation Events	\$3,359.70	4,000.00		4,000.00		0.00	Ad hoc	
<b>Committee Expenses</b>								
Edmonton Salutes Volunteer Appreciation Event	\$767.97	2,000.00		2,000.00		0.00	Yearly	
Edmonton Salutes Monthly meetings - hosting	\$343.69	500.00		500.00		0.00	Ad hoc	
Parking - Monthly meetings and other events	\$411.86	250.00		250.00		0.00	Ad hoc	
Committee Admin (ex. business cards, courier)	-	200.00		200.00			Ad hoc	
Salutes Merchandise	\$0.00	250.00		250.00		0.00	Ad hoc	
						0.00		
Honorariums and expenses (added in 2022 to the \$102k budget)	\$3,150.00	4,000.00		4,000.00		0.00		
<b>Total projects to date - ESC</b>	<b>59,175.04</b>	<b>64,000.00</b>	<b>0.00</b>	<b>64,000.00</b>	<b>0.00</b>			
<b>Remaining Budget</b>		<b>0.00</b>	<b>64,000.00</b>					

<b>Regional Municipal Partner Contributions to Edmonton Salutes 2017 - 2023</b>		
<b>Balance:</b>		<b>16,750.00</b>



# PROJECT FUNDING REQUEST

Please provide the following information. Delete the Instructions that are in *Italic*. Should not exceed five pages.

<b>Project Title:</b>	<b>Edmonton United Services Institute Annual Symposium</b>
<b>Date of Application:</b>	<b>2023/11/22</b>
<b>Summary of Ask</b>	
<ul style="list-style-type: none"> <li><i>The EUSI Symposium 2024 will take place on Saturday, March 09, 2024. The theme of the Symposium is an analysis two years later of the Ukraine/Russian war- Impact on the world, Canada, and Role of CAF in the prolonged conflict. Most of the soldiers thus far deployed to Latvia, Poland and Ukraine have been deployed from Edmonton, IE, 3 PPCLI, 1 Svc Bn. 1 CER and 1CMBG. 3<sup>rd</sup> Div have provided headquarter staff for the battle group. One of the Theme of the Symposium will examine the role of UAV (army, naval and air force have now all employed UAH) The Lt Strathcona deployed to Ukraine have added on anti-drone cages on their tanks. Among the invited guests include serving soldiers in AI analysis, 3<sup>rd</sup> Div representatives, the Ukrainian council. Turkish military attache in Ottawa, academics from U of C and RMC. The Commander 3<sup>rd</sup> Div and 41 CBG have tentatively committed the day as a unit professional development, meaning Edmonton and Calgary area officers and SNCOs will be attending this event. The ESC will receive recognition for supporting this event. EUSI is requesting funding support for at least four symposium panel speakers' travels, accommodations which is expected to be around \$6000.00.</i></li> </ul>	
<b>Details of Request</b>	
<p><i>Please provide the following information:</i></p> <ul style="list-style-type: none"> <li><i>We anticipate 200 attendees from the local military communities. The EUSI Annual Symposium is mandated to educate Canadians all current national defence and security concerns.</i></li> </ul> <p><i>In order to confirm attendance from panel speakers, commitments for their travel costs, hotel accommodations have to be confirmed NLT Jan31, 2024.</i></p>	

- *The Veteran Affairs Canada is interested in partnership with EUSI in providing advertising*

### **Budget**

*EUSI is requesting between \$5000.00 to \$6000.00. This is based on expenses for four out of town speakers for air travel and hotel accommodations for two nights. Funding is needed by Jan 31, 2024*

### **Organization Information**

*Please provide the following information:*

- *EUSI has been established for 125 years, mandated to promote the well beings of veterans, educated the public on DND/national defence and security matters, and to preserve military traditions and histories through our annual mess dinners. The EUSI has held more than 15 symposiums in the last eighteen years. The Edmonton Mayor's Chain of Office was designed and paid for through efforts of EUSI.*
- *EUSI has thirteen directors, including the President, Vice President, Treasurer, Secretary, Unit Padre, Unit Legal Officer, Web administrator, Public Information Officer, Recruiting Officer, Military Organization Liaise Officer and two Directors at Large, Many of the EUSI members are also members of the Last Post Fund and Veterans Food Bank.*
- *Contact person for EUSI is Maj(retired) Alexander Tsan, President EUWI, who also completed this application.*

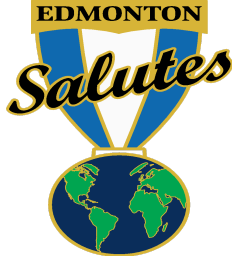
### **Evaluation**

*Please acknowledge that the committee may ask for a short report on the outcomes and how they were achieved after the event and/or activity for which funds were received.*

Yes I am aware that the Edmonton Salutes Committee may ask for a report on the outcomes and expenses of my event, project or activity for which the funds were received.

For questions or more information, please contact Edmonton Salutes at [Edmontonsalutes@edmonton.ca](mailto:Edmontonsalutes@edmonton.ca)

Thank you from Edmonton Salutes.



## PROJECT FUNDING REQUEST

Please provide the following information. Delete the Instructions that are in *Italic*. Should not exceed five pages.

<b>Project Title:</b>	<b>100th Anniversary of the Royal Canadian Air Force (RCAF)</b>
<b>Date of Application:</b>	<b>September 25, 2023</b>
<b>Summary of Ask</b>	
<ul style="list-style-type: none"><li>• <i>Asking the Edmonton Salutes Committee to sponsor a dinner for 500 serving military members, veterans, association members, and members of the public as part of the celebrations for the 100th Anniversary of the RCAF.</i></li><li>• <a href="#">Attached Letter</a></li><li>• <a href="#">Levels of Sponsorship</a></li></ul>	
<b>Details of Request</b>	
<p><i>2024 marks the 100th Anniversary of the Royal Canadian Air Force. 700 (City of Edmonton) Wing RCAF Association is active in planning a number of activities to mark this occasion throughout 2024 in Edmonton and area.</i></p> <p><i>One of those first events is a dinner for 500 serving military members, veterans, association members, and members of the public. This dinner will take place on April 13, 2024 at the Edmonton Expo Centre, Hall H, 7515 118 Avenue NW, Edmonton with a 6PM for 7PM start. Dress will be Mess Kit for serving and retired military and business formal or tuxedos for civilian equivalent. Tickets will be going on sale soon at <a href="http://www.700wing.com">www.700wing.com</a>.</i></p> <p><i>At the moment we are in need of finding sponsorships to help cover the cost of the hall rental, audio/visual, lighting/ambiance, and décor. If the Edmonton Salutes Committee is able to help, a variety of sponsorship packages are available (attached) to help with any budget. Cheques can be made out to 700 Wing RCAF Association or the RCAF Trust if a tax receipt is required.</i></p> <p><i>700 Wing RCAF Association has not received any funds to the knowledge of city administration in the past 5 years.</i></p>	

## Budget

*There are varying levels of sponsorship available and for consideration by ESC. Any level is appreciated. They range from \$1000 - \$25 000, all get ESC ten tickets with various levels of exposure in the program.*

## Organization Information

*[700 \(City of Edmonton\) Wing](#) was chartered in 1949 off the Royal Warrant that founded the Royal Canadian Air Force Association in 1948. The Wing was incorporated as a provincial not-for-profit society 9 November 1961 and raises funds through a variety of means to carry out this worthwhile mission.*

### *Mission:*

- To commemorate the noble achievements of the men and women who have served as members of Canada's air forces since its inception;*
- Advocate for a proficient and well-equipped air force; and,*
- Support the Royal Canadian Air Cadet program.*

*Tom Sand - Chair*

*John King - Vice-Chair*

*Nick Nimchuk - Treasurer*

*Sylvia Loewen - Membership*

*Paul Alberto Jr - Secretary*

*Brian Andrus - Communications Director*

*David Jackson - Director at Large*

### *Contact Information:*

*David Jackson*

*Member of the Board of Directors*

*[rcaf.jackson@gmail.com](mailto:rcaf.jackson@gmail.com)*

## Evaluation

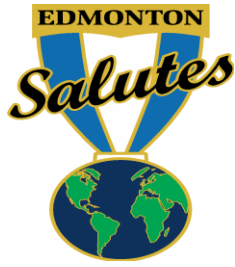
*Please acknowledge that the committee may ask for a short report on the outcomes and how they were achieved after the event and/or activity for which funds were received.*

- Yes I am aware that the Edmonton Salutes Committee may ask for a report on the outcomes and expenses of my event, project or activity for which the funds were received.*

For questions or more information, please contact Edmonton Salutes at [Edmontonsalutes@edmonton.ca](mailto:Edmontonsalutes@edmonton.ca)

Thank you from Edmonton Salutes.





# PROJECT FUNDING REQUEST

Please provide the following information. Delete the Instructions that are in *Italic*. Should not exceed five pages.

<b>Project Title:</b>	<b>Alberta Veteran's Guitar Society</b>
<b>Date of Application:</b>	January 03 <sup>rd</sup> , 2024
<b>Summary of Ask</b>	
<ul style="list-style-type: none"> <li><i>Please provide a summary of the project, event or activity you are requesting funding for. Briefly explain how your project supports the Edmonton Salutes mandate, and outcomes you hope to achieve.</i></li> </ul> <p>Alberta Veterans Guitar Society (AVGS).</p> <p><b>Background</b> Advanced research has informed the benefits of providing music instruction to veterans and serving members of the Canadian Armed Forces. AVGS is an Initiative to improve the mental wellbeing of members through guitar instruction and providing a community that fosters these therapeutic activities both online and face to face.</p> <p>Canadian Veterans' disability applications have increased by an unprecedented 60% since 2015 (Veterans Affairs,2020), and the need for programming to support veteran's physical and mental health has never been more acute. Indeed, modern music therapy is descendant of the music performances for convalescing soldiers of WWII. Unlike the United States where Music therapy exists in VA hospitals there no comparable programing in Canada.</p> <p>Edmonton Salutes Committee Mandate: to support the provision of programs and services that serve, involve, or advocate for the military community. AVGS is a nonprofit society that provides meaningful collaboration with veterans and serving members.</p>	
<b>Details of Request</b>	
<p><i>Please provide the following information:</i></p> <ul style="list-style-type: none"> <li><i>Description of the project goals and outcomes.</i></li> </ul> <p>Using a community of practice framework AVGS provides virtual and in-person domains to transform the lives of Veterans and serving members with community music education and the therapeutic benefits of playing an instrument. Funds would be used to facilitate guitar repairs as required for participants instruments, the purchase of subscriptions for sheet music or guitar tabs, internet capacity for virtual domain, and the procurement of portable PA system for public performances.</p>	

- *Brief summary of the organization's history, programs, and accomplishments.*

Incorporated as a nonprofit society 2023/07/21 Alberta Veterans Guitar Society was developed as an advanced research proposal (May 2021) to investigate how a community of practice models could enhance the quality of life for CAF veterans. Initially an online enterprise due to CoVid restrictions AVGS started face to face programming in 2022. Utilizing a community of practice education framework grounded in the ongoing social interaction supported and enabled by embedded communication tools and delivery of educational materials via a learning management system.

Novices and experts interact in a community who come together in the authentic task of learning guitar. A CoP is a group of people who share common concerns, a set of problems, or an interest in a topic and who come together to fulfill both individual and group goals.

AVGS has grown to include weekly communication of 60 online participants and face-to-face sessions. With Edmonton Salutes and other financial supporters, we are looking to increase this outreach to provide not only guitar instruction but the benefits of a Veteran community.

- *Timelines - are there any deadlines including event or activity date that the Committee should be aware of?*

No specific timelines of this ongoing venture.

*List of other partners in the project and their role.*

1. Veteran Volunteers currently provide the server capacity (virtual domain) and administrative IT support.
2. Canna Connect provides the venue for Wednesday night face-to-face programming and administrative support.
3. Guitar for Vets provides the ability to source instruments for qualifying applicants through their programming.

*List any support from Edmonton Salutes in the past 5 years.*

Nil

## Budget

*How much are you requesting?*

\$2,000

Funds will go to support:

1. Maintaining Virtual domain Moodle educational content and the music repository.
2. Supports for music subscription, sheet music and peripheral equipment i.e., tuners music stand, straps, picks etc.
3. Repairs to musical instruments, string replacement, set up, etc.
4. Procuring a portable PA system

*When are these funds required?*

ASAP

## Organization Information

*Please provide the following information:*

- *Organizational chart, including board, staff, and volunteer engagement.*

### Board

Lorne Strachan, Chair / Executive Director

Eric Firth, Founding Member

Tracy Clements, Founding Member, Treasurer

Cauleen Strachan, Secretary

James Jackson, Founding Member

Steven Bourque, Founding Member

Stephen Kel Voting Member

### Volunteers

IT - Brad Strachan, Guitar Instructor-Matt Francis

### Paid Staff

None

- *Names, titles, and contact details of authorized representatives of the organization*

Lorne Strachan Executive Director AVGS cell: 780-221-6286 Email:

lorne@veteransguitar.com

- *Name, title and contact information for the person completing this application.*

Lorne Strachan Executive Director AVGS cell: 780-221-6286 Email:

lorne@veteransguitar.com

## Evaluation

*Please acknowledge that the committee may ask for a short report on the outcomes and how they were achieved after the event and/or activity for which funds were received.*

Yes I am aware that the Edmonton Salutes Committee may ask for a report on the outcomes and expenses of my event, project or activity for which the funds were received.

For questions or more information, please contact Edmonton Salutes at [Edmontonsalutes@edmonton.ca](mailto:Edmontonsalutes@edmonton.ca)

Thank you from Edmonton Salutes.