



# Edmonton Salutes

Agenda

Virtual - Google Meet - Connection Link Below

9:00am - 11:00am

March 22, 2024

**Committee Mandate:** To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

**Virtual Meeting Information:**

Video call link: <https://meet.google.com/hwf-patr-rxu>

Or dial: (CA) +1 587-977-7484 PIN: 751 145 714#

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<b>Item</b>	<b>To Speak</b>
1. Call to Order .....	Chair
2. Introductions and Housekeeping.....	Chair
3. Determination of Quorum .....	City Admin
4. Approval of Agenda .....	Chair
5. Approval of February 23, 2024 Meeting Minutes.....	Chair
6. Guest Speakers.....	Capt. Aaron Niles, RCAF; Thomas Sand, RCAF
7. Reports	
7.1. Chair Report .....	Chair
7.2. Administration Report .....	City Admin
7.3. Members/Sector Reports .....	CAF
7.4. Subcommittee Reports.....	Subcommittee Chairs
7.5. Other Reports .....	All
8. New Business .....	Chair/ All
9. Next Meeting.....	Chair
10. Adjournment .....	Chair

**Upcoming events (See [Calendar](#) for all Events):**

- March 21:
  - [MFRC Donor and Sponsor Appreciation Open House](#)
  - [106th Anniversary Battle of Moreuil Wood Ball](#)

**Attachments** (and included below):

- February 23, 2024



## Edmonton Salutes

Minutes - **DRAFT**

VIA - Google Meet - Calendar

09:00 am - 11:00 am

February 23, 2024

**Committee Mandate:** To recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

### In Attendance - Voting Members

- Alexander Tsang, Edmonton United Services Institute
- Brian Hodgson, Chair of ESC
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- Dan Derouin, Sturgeon County
- Darren Krill, Community Member
- Dave McRae, Town of Redwater
- Dean Ervin
- Georgette L'Hirondelle, Canada Lands Company
- Jibs Abitoye, City of Fort Saskatchewan
- Katie Berghofer, Strathcona County
- Karen Principe, City of Edmonton
- Lacey Laing, Town of Bon Accord
- Laurie Hackett, Community Member
- Lorne Strachan, Community Member
- Maj Graham Kallos, 408 Tactical Helicopter Squadron
- Nicole Goehring, Community Member
- Rebecca Balanko, Town of Morinville
- Rick Palfrey, Community Member
- Roza Parlin, Military Family Resource Centre
- Fred Malott, Town of Legal
- Terianne Bowyer on behalf of Justin Wright, MLA, GoA Military Liaison

### Regrets

- Amber Harris, Town of Gibbons
- Carolyn Patton, Canadian Forces Liaison Council
- Haydar Al Dahhan, Edmonton Chamber of Commerce
- Kaetlyn Corbould, Community Member
- Mac (Robert) Torrie, Edmonton Legion
- Mike Killick, City of St. Albert
- Sarah General, HMCS Nonsuch
- Scott Lundy, Community Member
- Steve Maybee, Edmonton International Airports
- Tom McIntyre, Elks
- Ziad Abouttaif, MP

### City of Edmonton Staff/Secretariat

- Julie Elford
- Megan Tam

**Item**

- **Welcome members as they join**

Item #	Item	Notes
1	<b>Call to Order</b>	<ul style="list-style-type: none"> <li>• Chair to call to order</li> <li>• Chair to speak to the importance of Land Acknowledgement and introduce this practice with the following wording:               <ul style="list-style-type: none"> <li>• <i>The City of Edmonton (We) acknowledges the traditional land on which we reside is in Treaty Six Territory. We would like to thank the diverse Indigenous Peoples whose ancestors' footsteps have marked this territory for centuries, such as nêhiyaw (Cree), Dené, Anishinaabe (Saulteaux), Nakota Isga (Nakota Sioux), and Niitsitapi (Blackfoot) peoples. We also acknowledge this as the Métis' homeland and the home of one of the largest communities of Inuit south of the 60th parallel.</i></li> <li>• <i>It is a welcoming place for all peoples who come from around the world to share Edmonton as a home. Together we call upon all of our collective, honored traditions and spirits to work in building a great city for today and future generations.</i></li> </ul> </li> <li>• Meeting called to order at 9:02am</li> </ul>
2	<b>Introductions and Housekeeping</b>	Chair <ul style="list-style-type: none"> <li>• <b>Welcome everyone</b></li> <li>• <b>Staff Update: Julie and Megan</b></li> </ul>
3	<b>Determination of Quorum</b>	Administration to determine quorum of 13 voting members <ul style="list-style-type: none"> <li>• Note: <i>If quorum is not present 20 minutes following the scheduled start time of a meeting, the meeting will be deemed canceled (Council Procedures Bylaw 18155 sec 14(4))</i></li> </ul>
4	<b>Approval of Agenda</b> <i>Administration Show agenda on screen and provide link</i>	Chair <ul style="list-style-type: none"> <li>• Ask for any additions/changes</li> <li>• Call for Mover and Motion               <ul style="list-style-type: none"> <li>• <b>R. Parlin moved</b> MOVE to approve the Agenda for Edmonton Salutes Meeting of February 23, 2024.</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>● Call for vote <ul style="list-style-type: none"> <li>○ Moved by J. Abitoye</li> </ul> </li> </ul>
5	<p><b>Approval of January 26, 2024</b></p> <p><i>Administration Show minutes on screen and provide link</i></p>	<p>Chair</p> <ul style="list-style-type: none"> <li>● Review January 26, 2024</li> <li>● Ask for any additions/changes</li> <li>● Call for Mover and Motion <ul style="list-style-type: none"> <li>MOVE to approve the Edmonton Salutes Meeting Minutes from January 26, 2024.</li> </ul> </li> <li>● Call for vote</li> </ul>
6.	<b>Guest Speaker</b>	Note - no speaker this month.
7	<p><b>Reports</b></p> <p><b>7.1 Chair Report</b></p>	<p>Chair to lead</p> <p>Chair Report</p> <ul style="list-style-type: none"> <li>● Annual Report and Work Plan is being presented to council on May 14. This is a date change. Admin is helping draft.</li> <li>● Strategic Action Subcommittee (Daren Krill) to recommend a process for a new strategic plan 2025-2027. <ul style="list-style-type: none"> <li>○ Julie, Megan and Brian will attend.</li> <li>○ Admin will set up in May/June</li> </ul> </li> <li>● RCAF 100th Anniversary: will discuss more in the sector updates</li> <li>● Other events: <ul style="list-style-type: none"> <li>○ Edmonton United Services Institute Seminar Mess Dinner: March 9. RSVP to Alexander <ul style="list-style-type: none"> <li>■ City will purchase a number of tickets - Brian suggested to buy 6 tickets (\$600)</li> <li>■ Last year was complimentary <ul style="list-style-type: none"> <li>● L. Hackett Moved</li> <li>● Julie to circulate this invite again and provide Alexander numbers</li> <li>● Carried</li> </ul> </li> </ul> </li> <li>○ MFRC Donor and Sponsor Appreciation Open House: March 21. RSVP to Roza by March 14.</li> <li>○ Lord Strathcona's Regimental Day Parade: March 20 <ul style="list-style-type: none"> <li>■ Brian attended an event with the Lord Strathcona; well attended in calgary</li> </ul> </li> <li>○ 106th Anniversary Battle of Moreuil Wood Ball @ the Edmonton Inn Kingsway: March 21</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>● Any questions or comments</li> <li>● Call for Mover and Motion to accept report R. Balanko MOVE to accept verbal report of Chair for information Carried.</li> </ul>
7	<b>7.2 Administration Report</b> <b>*Julie/Megan</b>	<p>Chair</p> <ul style="list-style-type: none"> <li>● Turn it over to Administration</li> </ul> <p>Admin</p> <ul style="list-style-type: none"> <li>● In-person meetings for the year <ul style="list-style-type: none"> <li>○ May &amp; September <ul style="list-style-type: none"> <li>■ Where will the May one be? le. City Hall</li> <li>● Katie Berghofer offered to host at strathcona for May</li> <li>● Dean Ervin offered to host - possibility for September meeting</li> </ul> </li> <li>○ Possible strategic planning <ul style="list-style-type: none"> <li>■ Admin set up a meeting</li> </ul> </li> </ul> </li> <li>● Update to Bylaw - Bylaw amendment to add the town of Morinville to the membership has been approved</li> <li>● RCAF 700 Wing interested in becoming members <ul style="list-style-type: none"> <li>○ Megan to connect subcommittees</li> <li>○ Alexander that suggested, has been been a member for some time and then dropped out with change of leadership. Approached Alex wanting to rejoin because they are very active in the air force side.</li> <li>○ L. Strachan suggest to join a meeting and present on themselves</li> <li>○ Events: <ul style="list-style-type: none"> <li>■ March 15 Business lunch</li> <li>■ Lorne noted that this is the same day as the AB Munis Spring Convention at the Westin</li> </ul> </li> </ul> </li> <li>● D. McRae to Mover and Motion to accept Administration report <ul style="list-style-type: none"> <li>● MOVE to accept report provided by Administration. Carried.</li> </ul> </li> </ul>
7	<b>7.3 Members/ Sector Reports</b>	<p>Chair</p> <ul style="list-style-type: none"> <li>● Turn it over to the Navy, Army, RCAF: Speak to</li> </ul>

		<p>what is upcoming.</p> <ul style="list-style-type: none"> <li>● Air Force: <ul style="list-style-type: none"> <li>○ 408 business luncheon</li> <li>○ Oilers Event</li> </ul> </li> <li>● No attendance from the Navy today</li> <li>● No attendance from the army</li> <li>● Turn it over to Councillor Principe</li> <li>● Turn it over to MLA Wright <ul style="list-style-type: none"> <li>○ No updates from</li> </ul> </li> <li>● MFRC update: Roza <ul style="list-style-type: none"> <li>○ Donor Appreciation will go out b</li> <li>○ Yellow Ribbon Gala and Silent Auction (May 11). Speaker confirmed. More to follow.</li> </ul> </li> <li>● Chair to call for Mover and Motion to accept report(s) <ul style="list-style-type: none"> <li>● Dean Ervin MOVE to accept verbal reports. Carried.</li> </ul> </li> </ul>
7	<p><b>7.4 Subcommittee Reports see <a href="#">membership list</a></b></p> <p><b>7.4.1 Budget Subcommittee</b> (Laurie Hackett)</p> <p><b>7.4.2 Strategic Action</b> (Darren Krill)</p> <p><b>7.4.3 Bylaw and Policy Subcommittee</b> (Kaetlyn Corbould)</p> <p><b>7.4.4 Membership &amp; Orientation Subcommittee</b> (Lorne Strachan outgoing; Dean Ervin incoming?)</p>	<p>Chair</p> <ul style="list-style-type: none"> <li>● Chair to call for Mover and Motion to accept subcommittee reports</li> </ul> <p>No updates from Budget.</p> <p>No updates from Bylaw.</p> <p>No updates from Strategic Action but looking forward to chatting 2024.</p> <ul style="list-style-type: none"> <li>- Dean Ervin requested for Lorne to connect</li> </ul> <p>No update from Membership.</p>

7	<b>7.5 Other Reports</b>	<p>Chair</p> <ul style="list-style-type: none"> <li>● Ask for any other reports/updates</li> <li>● Note: <b>May want to provide a bit more time and be deliberate in a Roundtable to provide updates on events happening in the community for the new year. Roundtable can include:</b> <ul style="list-style-type: none"> <li>● <b>Councillor Principe,</b></li> <li>● <b>Community Members (ask for hands) and</b></li> <li>● <b>Municipal Members (ask for hands)</b></li> </ul> </li> </ul> <p><i>Megan can moderate the roundtable.</i></p>
8	<b>New Business</b>	<p>Chair</p> <ul style="list-style-type: none"> <li>● Asks for any new business <ul style="list-style-type: none"> <li>○ Alexander asked if the committee will support the MFRC golf tournament</li> <li>○ R. Parlin mentioned that the funding period has passed</li> </ul> </li> </ul>
9	<b>Next Meeting</b>	<p>Chair</p> <ul style="list-style-type: none"> <li>● Next meeting - March 22, 2024 - Virtual</li> </ul>
10	<b>Adjournment</b>	<p>Chair to request move to adjourn Rebecca Balanko MOVED. Carried.</p>