



## EDMONTON DESIGN COMMITTEE MINUTES

**Location: via Google Meet**

**Tuesday, March 1, 2022**

**MEMBERS:**

J. Mills, Chair  
A. Benoit, Vice-Chair  
D. Brown, Vice-Chair  
D. Deshpande  
K. Dieterman  
M. Figueira  
S. Kaznacheeva  
K. Liu  
A. Zepp  
T. Ziola

**PRESENT:**

J. Mills, Chair  
A. Benoit, Vice-Chair  
D. Brown  
  
K. Dieterman  
  
S. Kaznacheeva  
K. Liu  
A. Zepp  
T. Ziola

**ALSO IN ATTENDANCE:**

P. Spearey, Urban Planning and Economy Department, Lead Urban Designer  
A. Rowan, Urban Planning and Economy Department, EDC Administration

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**A. CALL TO ORDER AND RELATED BUSINESS**

**A.1. CALL TO ORDER**

J. Mills called the meeting to order at 4:04 p.m.

**A.2. ADOPTION OF AGENDA**

MOTION: A. Benoit

Motion to adopt the March 1, 2022 Agenda

SECONDED: K. Dieterman

The motion was carried unanimously.

### **A.3. ADOPTION OF MINUTES - Feb 15, 2022 REGULAR MEETING**

MOTION: J. Mills

Motion to adopt the Feb 15, 2022 Minutes.

SECONDED: T. Ziola

The motion was carried unanimously.

### **A.4. REQUESTS TO SPEAK**

None

S. Kaznacheeva joined the meeting at 4:15 p.m.

## **B. 2022 Workplan**

- J. Mills and P. Spearey provided an overview of the previous Committee workplans, as well as some options that have been identified for the upcoming workplan:
  - Updating the EDC Principles of Urban Design
  - Updating the EDC geographic boundary - to potentially align with the Nodes + Corridors structure established in the City Plan
  - Council Information Session
- Other potential workplan items identified include:
  - Improved training / onboarding, which could include previous meeting statistics and case studies (eg. support / non-support) (K. Liu)

**ACTION: Administration to work with current EDC Subcommittee to identify training requirements for upcoming term.**

**ACTION: Other workplan items to be confirmed following start of next term, and reorganization of the EDC Subcommittee.**

## C. EDC Subcommittee

- J. Mills and P. Spearey provided an overview of the Subcommittee role, composition, time commitment, etc., as well as the work of the current EDC Subcommittee.

**ACTION: At the start of the new term, information regarding the EDC Subcommittee will be provided to new members, and participation by the broader Committee will be solicited.**

## D. EDC Standards & Procedures Implementation

### Improving Project Synopsis'

- P. Spearey indicated some concern within Administration that specific requests of Development Officers (DOs) were not being responded to by the Committee.
- Sometimes DOs are looking for guidance on zoning issues, which is not the mandate of the Committee (A. Zepp). Synopses should be more urban design focused (A. Benoit) unless zoning issues relate to setbacks, block face, context, etc (D. Brown).
- Some concern that project synopses for formal projects are being held in camera (A. Benoit).
- Can the timing of synopses allow for the Committee to respond back to the DO prior to the meeting (K. Dieterman)? **P. Spearey suggested that this might have FOIP implications.**
- Sometimes there is no response on an issue because it has been resolved through discussions between the Committee and the Applicant.

**ACTION: Administration will continue to work with Development Officers to ensure project synopses are focused more on urban design matters, and that specific requests of Administration are clearly communicated.**

**ACTION: EDC Administration will continue to hold debrief meetings, and specifically respond to specific requests of Development Officers.**

**ACTION: EDC Administration to confirm that project synopses - particularly for formal presentations - should be held in camera.**

**Referencing EDC Principles of Urban Design in motions / Use of Google Doc**

- Using a template to review Applications provides an opportunity to evaluate proposals against the Principles of Urban Design (D. Brown).
- P. Spearey suggested that it may be valuable for project synopses to include a preliminary response to the Principles of Urban Design.
- Otherwise the use of the Google doc to capture Committee comments and motions seems to be working well.

**ACTION: D. Brown to distribute template to other Committee members.**

**ACTION: Administration to work towards improving project synopses, referencing the principles of urban design as appropriate.**

**E. UPCOMING APPLICATIONS, CONFLICTS AND REGRETS (March 15, 2022)**

Village at ICE (RZ)	Formal	Yolanda Lew- Stantec
Gateway Landing Commercial Building (DP)	Formal	Hannah Allawi- L7 Architecture

Conflicts: A. Zepp (Village at ICE)

Regrets: None

**F. ADJOURNMENT**

The meeting adjourned at 5:20pm.

**G. NEXT MEETING**

**Regular Meeting Tuesday, March 15, 2022 at 4:00 p.m.** located via Google Meet