

Development Permits for New Non-Residential Large Scale Residential (5+ Units), and Mixed Use



Development Approvals and Inspections Section

Floor Plan Standards

All the information below must be included on the Floor Plan submitted as part of a Development Permit application for Non-Residential, Large Scale Residential (5+ Units), and Mixed Use developments.

This checklist identifies the **minimum information** required for application review. The Development Planner may request additional information deemed necessary to review the application.

Submission of **incomplete drawings** will **delay** application processing or **refusal** to consider the application complete for review

Plans must be to scale and dimensioned (metric*) with a minimum scale of 1:500.

*Imperial scale conversions may also be provided, eg: 6m (19.8'), 25m2 (269.1 ft2)

Building information
Dimensions of interior and exterior of building
Layout of all interior and exterior walls
Cross sections showing all materials used for the structure and building height
Total floor area (m2) of each floor in each building
Total floor area of each building
Illustrate and label:
all doors, stairs and window locations
main entrance of building clearly illustrated and discernable from all other entrances
any cantilevers and projections, and include projection dimensions
Illustrate and dimension existing or proposed mezzanine areas
Indicate existing, approved or proposed land Use for each individual business premises
Illustrate and label the function of all proposed/existing room uses on each floor:
🔲 non-residential development examples include office space, storage areas, mechanical
rooms and amenity areas,

residential development, examples include living rooms, bedrooms, kitchens, bathrooms, etc.
Identify the location and provide dimension and area of of amenity areas and include details such as furniture, seating, lighting
rooftop amenity area must include details such as fencing, privacy screening, planters, any proposed structures, location of light fixtures and the intended use of the space (i.e. eating and drinking)
decks/ balconies must include the width and length & the projection dimension (if applicable)
Indoor bike parking must include information detailed under "Bike Parking" on the Site Plan Standard
Indoor vehicle parking spaces (i.e. parkade) must include information detailed under "Vehicle Parking" on the Site Plan Standard
Additional requirements for Food and Drink Service or Bar
Seating plan (location of tables)
Proposed total number of occupants
Public space and floor area
Additional requirements for Child Care Service
Total number of children
Number of children per room
Location of toy sinks
Label Indoor play, rest, and seating areas
Additional requirements for Minor and Major Industrial
Floor area of distinct business functions
examples include fabrication area, sales centre area, etc.
Illustrate and dimension
any indoor storage of hazardous or explosive materials*
*Provide a detailed list of the types of hazardous or explosive materials to be stored on site, if known