



# INDUSTRY UPDATE

## Update: Address Visibility at Construction Sites

Effective Full Transition Date: February 29, 2016

### Guidelines for Temporary Signage Placement

Referring to City of Edmonton Bylaw 9668 and Bylaw 15894, the municipal addresses for issued permits must be clearly displayed at all sites for identification. The guidelines for signage are as follows:

1. The signage must display the assigned **site address** with the **building permit** number indicated beneath.
2. The signage must be displayed in a **clear and unobstructed place** on the main floor of the building and must be legible from the nearest adjacent street.  
AND/OR  
It must be displayed on the building's face nearest to the adjacent street. When possible, display the address on multiple building faces.
3. The temporary signage must **remain affixed until construction is complete or until the permanent address signage is installed.**
4. The signage **shall not contain any advertising messages.**

### Guidelines for Signage: Sample Signage

1. The address size and font must adhere to the guidelines in the table below. Download template [here](#).
2. The building permit number may be displayed in a font smaller (minimum font 200-230) than that of the address however, it must be no smaller than 2-inches per character.
3. The sign must be constructed of a material that will not be defaced by weather conditions and will remain legible until the time which construction or development is completed.
4. The temporary signage must remain affixed until construction is complete or until the permanent address signage is installed.

*Addressing Guideline for Signage Print and Size based on Viewing Distance from Roadway*

Viewing Distance from Roadway	Minimum height of each character	Approximate Font Size	Recommended Sign Size	Recommended Fonts
0 – 15 m 0 – 49.2 feet	10 cm 4-inch	390 – 420	40–45 cm x 81 cm 16 – 18 inch x 32 inch	<b>Baskerville Old Face</b> <b>Frankilin Gothic</b> <b>Medium Condensed</b> <b>Rockwell</b> Century Schoolbook Garamond <b>Verdana</b> Times
15 – 20 m 49.2 – 65.6 feet	15 cm 6-inch	590 – 620	114 –122 cm x 56 – 61 cm 45 – 48 inch x 22 – 24 inch	
More than 20 m 65.6 feet	20 cm 8-inch	780 – 820	163 cm x 64 cm 64 inch x 25 inch	



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## Sample Signage



### Infill Development

Infill development has the same address signage requirements as Greenfield development. Starting this spring, infill development will require an additional Development Permit Notification Sign.

### Commercial Development

Post the site address at the access point to the construction site (or entrance gate, general contractor site trailer, etc.). Post both the site address and building permit number(s) at the building access point for the applicable permit(s). **For projects with multiple entryways, ensure the correct address and building permit are posted at each respective entryway.**

See attached for further clarification and suggested location placement. For all address templates and guidelines, please visit the [Current Planning Industry Resources website](#).