

Safety Codes Permit & Inspections  
Letter of Assurance NECB - No Professional Involvement

Edmonton

TO: City of Edmonton, Authority having jurisdiction  
3rd Floor, 10111 104 Avenue NW  
Edmonton, AB T5J 0J4

**Re: Energy Efficiency of a project under National Energy Code for Buildings 2020 with No Professional Involvement**

PROJECT ADDRESS: \_\_\_\_\_

**Pre-construction Declaration** of awareness, to accompany building permit application:

I, (NAME) \_\_\_\_\_ affirm this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_ that

- I am the owner or owner's authorized agent of the above-noted property; and
- I acknowledge my full responsibility for constructing or causing this project to be constructed in accordance with the requirements of the Safety Codes Act and its regulations, National Building Code - 2023 Alberta Edition (NBC-2023 (AE)), National Energy Code for Buildings 2020 (NECB 2020) and the building permit and its conditions.

**THIS IS NOT A BUILDING PERMIT.** OWNER/AUTHORIZED AGENT SIGNATURE: \_\_\_\_\_

**As-built Declaration** of compliance, to accompany request for final inspection for occupancy:

I, (NAME) \_\_\_\_\_ affirm this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_ that

- I am the owner or owner's authorized agent of the above noted property;
- I have enclosed documents supporting all changes to the NECB-related plans and specifications on which the building permit was issued for the project; and
- the project with the noted changes substantially complies with
  - the applicable requirements of the NBC-2023 (AE) and NECB 2020, and
  - the plans, specifications and other documents submitted in support of the application for building permit.

Project City File # \_\_\_\_\_

**THIS IS NOT PERMISSION TO OCCUPY.** OWNER/AUTHORIZED AGENT SIGNATURE: \_\_\_\_\_

**NBC-2023 (AE):Div C:2.2.13.6. Verification of Compliance**

Except as required in Article 2.4.2.4., if requested by the *authority having jurisdiction*, an owner or a *constructor* shall provide written assurance from the person supervising the *project* that the *project* complies with the requirements of this Code and any *permits* issued.

1. Work means any activity, duty or function regulated by this Code and carried out at a project.
2. Project means any construction, alteration or demolition operation.