

CENSUS WORKER

Temporary Contract Positions

Duties:

- Collect information using a tablet solution from all dwellings within the collection zone
- Provide regular progress reports to your Ward Coordinator
- Complete first walk through of collection zone between April 22-28 – these dwellings **may** be geographically dispersed (you may be required to return multiple times to a dwelling to obtain complete census data for the household)
- Complete data collection within four weeks (by May 20) and to expected standards – 100% coverage is essential
- Attend a mandatory training session between April 6-18

Qualifications:

- Minimum 18 years of age and legally entitled to work in Alberta, Canada
- Ability to read and understand maps of addresses in Edmonton
- A commitment to helping people
- Careful attention to detail
- Comfortable in using technology (tablet devices)
- Strong organizational and oral communication skills
- Ability to deal with sensitive situations
- This position requires walking and climbing stairs
- Ability to understand, communicate, read and write English at a level needed to meet job-related task and safety requirements
- If accepting assignment to remote/rural/partially industrial collection zones: access to and use of a reliable vehicle with proof of valid insurance
- Prior municipal census experience is an asset

Hours of Work:

- Work flexible hours including days, evenings and weekends to complete collection zone
- Available from April 22 to May 20, 2019.

Pay Structure:

- \$2 per completed household by door-to-door tablet collection, to expected standard
- \$2 per completed household by online completion between April 22 and May 20, subject to 100% completion of collection zone on time and to expected standards.
- 50¢ per household deemed “unoccupied / vacant (bare land) / under construction / no longer in use”, between April 22 and May 20
- \$50 training allowance, subject to attendance of the 3 hour session and successful completion of >50% of collection zone

2019 census

The logo for the 2019 census in Edmonton, featuring the word "Edmonton" in white text on a black square background.

- If resident outside of Edmonton, reimbursement of the cost of the Police Information Check (payment will be made directly to Edmonton Police Service for workers residing in Edmonton).
- Mileage and incidentals:
 - Regular collection zones: \$80 subject to 100% completion of collection zone on time and to expected standards
 - Partial collection zones: \$40 subject to 100% completion of collection zone on time and to expected standards
 - Remote/rural/partially industrial collection zones: based on assignment