



## Aquatic Instructor

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### **DEFINITION**

This is skilled work in instructing swimming pool patrons. Work of this class involves swimming instruction for numerous levels of swimming including the Red Cross, The Life Saving Society (LSS), I Can Swim (ICS), and other specialty classes. Incumbents are responsible for the supervision of their swim class patrons and completing administration work as required. Deck supervision is provided by lifeguards.

Job duties include positive interaction with customers, developing a comprehensive program plan, conducting swimming lessons for a variety of skill levels, evaluating participants, maintaining performance and attendance records

### **TYPICAL DUTIES** \*

- Instruct all Red Cross Levels and L.S.S. levels of swimming for all age groups.
- Conduct classroom lectures and swimming demonstrations.
- Instruct imaginative and creative swimming lessons.
- Examine and evaluate student performance.
- Maintain a safe environment in and around the water.
- Prepare lectures, exams, progress cards and evaluation sheets.
- Interact with other staff to keep updated on new techniques.
- Keep equipment neatly stacked and away from the water when not in use.
- Check dressing rooms for student problems and vandalism.
- Perform related work as required.

### **KNOWLEDGE, ABILITIES AND SKILLS**

- Knowledge of principles, practices and techniques employed in water safety and life-saving activities.
- Some knowledge of first aid training and instruction techniques applicable to the work.
- Ability to instruct students.
- Ability to act quickly and calmly in urgent situations.
- Demonstrated skill and ability in swimming to current level of the prerequisites needed to obtain the Red Cross Swimming Instructor certification.



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### TRAINING AND EXPERIENCE REQUIREMENTS

#### Job Level

Must be 15 years of age and have completed Grade 9.

Entry level candidates must possess current certifications including a Red Cross Water Safety Instructor Award, CPR Level C and:

- 1) Bronze Cross (LSS) or
- 2) National Lifeguard (LSS)

These awards must be renewed in accordance with the Red Cross, Lifesaving Society and City Policies.

Instructors who wish to advance to the “Enhanced Certification Level” require a minimum of one of the following: a Lifesaving Instructor Trainer (LSIT), or a Water Safety Instructor Trainer (WSIT).

\* *This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

AQUATIC\_INSTRUCTOR\_ACTIVE\_2017

Salary Plan	<u>10M</u>	<u>10A</u>	<u>10B</u>	<u>10D</u>
Job Code	0035			
Grade	001			
Last Updated:	November 2017 (Quals)			
Previous Updates:	1983, 2008, 2010 Dec 2014 (Quals)			
Originated:	1979			