EDMONTON DESIGN SUB-COMMITTEE MINUTES

Location: via Google Meet   **Monday, September 28, 2021**

MEMBERS: **PRESENT:**
J. Mills, Chair   J. Mills
A. Benoit   A. Benoit
D. Deshpande
S. Kaznacheeva
W. Sims   W. Sims

ALSO IN ATTENDANCE:
P. Spearey, Urban Planning and Economy Department, Lead Urban Designer

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A.   CALL TO ORDER AND RELATED BUSINESS

A.1.   CALL TO ORDER

J. Mills called the meeting to order at 4:02 p.m.

A.2.   ADOPTION OF AGENDA

By consensus, the September 28, 2021 meeting agenda was adopted.

A.3.   ADOPTION OF MINUTES

By consensus, the August 31, 2021 meeting minutes were adopted.

B.   STANDARDS AND PROCEDURES UPDATE

B.1.   Formulating Motions in Public

H. Morrison. has indicated that a Google doc (or equivalent) can be used by the Committee to formulate motions. The Google doc can be visible only to members of the Committee; however, the final motion must be shared publicly before the Chair calls for a vote.

B.2.   Procedures for Public Speakers

P. Spearey has updated the procedures for public speakers, and has prepared a Google Form which speakers will have to complete prior to the meeting.

Based on input from the OCC the use of panels for speakers was discussed. Placing speakers in panels is an efficient way to manage the meeting agenda, as the 5 minute question limit applies to the entire panel - not individual speakers.

B.3.   Proposed Timeline to Transition to Public Meetings

P. Spearey proposed the following timeline to accommodate the transition to fully public meetings:

October 5

- Website, etc., to be updated with information regarding public processes
- Website to include EDC submission(s) for public review (ie for the October 19 meeting)
- Committee deliberates 'in public' - using a suitable method
- Committee would allow public speaker(s) if requested (though this is very unlikely)

October 19

- Committee fully operating in public (public speakers, public deliberation)

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C.   ADJOURNMENT

The meeting adjourned at 4:30 pm.

D.   NEXT MEETING

Tuesday, October 26, 2021 at 4:00 p.m. located via Google Meet