

# Administrative Policy

## Reserving City Facilities

<b>Program Impacted</b>	Civic Services <i>Edmontonians contribute to civic society and are engaged in promoting the quality of the community.</i>
<b>Number</b>	1474
<b>Date of Approval</b>	November 5, 2020
<b>Approval History</b>	n/a
<b>Next Scheduled Review</b>	November 5, 2023

### Policy Statement

The purpose of this policy is to outline how the City of Edmonton supports the use of its places and spaces for the benefit of the community, including the free expression of diverse views. Bookable City facilities are available to be reserved except where the intended use does not align with the Canadian Charter of Rights and Freedoms or the purpose is to promote or oppose a candidate or the result of a vote on a question in any local, provincial, or federal election.

### Guiding Principles

Administration will use the following principles when considering and approving the reservation of a bookable City facility, which are City-owned spaces or places that are reservable for their intended use.

- The City promotes free and open democratic processes
- The City respects freedom of expression
- The City is neutral and non-partisan
- The City is a steward of public assets

This Policy does not apply to City Hall, which is governed by the [City Hall Public Space Use](#) policy, or to the purchase of advertising in or on City assets.