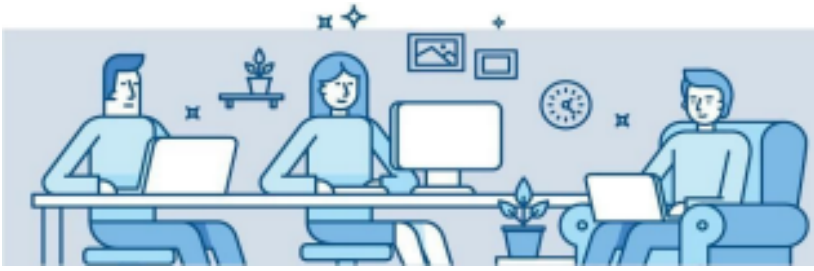
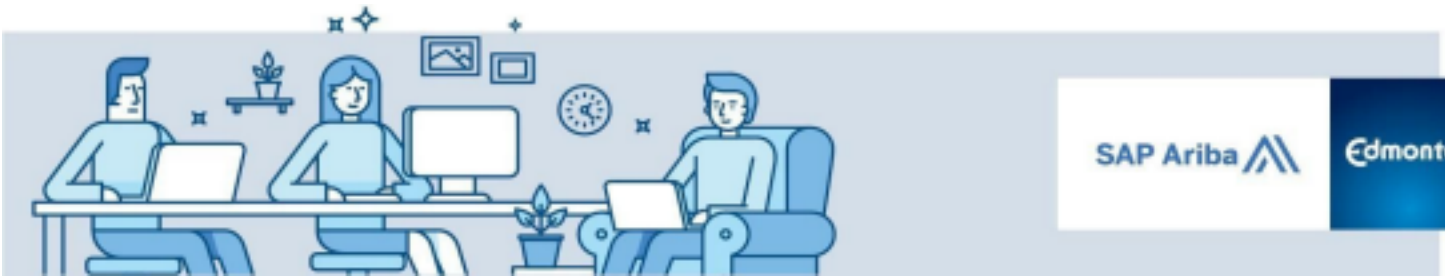


Guide - Locating Opportunities -Alberta Purchasing Connection Website

Locating Opportunities - Alberta Purchasing Connection Website

A step by step guide

Step 1: Going to the APC website 2
Step 2: Browsing Opportunities 3
Step 3: Search Opportunities 8
Step 4: Viewing the Opportunity in SAP Business Network Discovery 11



Guide - Locating Opportunities - Alberta Purchasing Connection Website

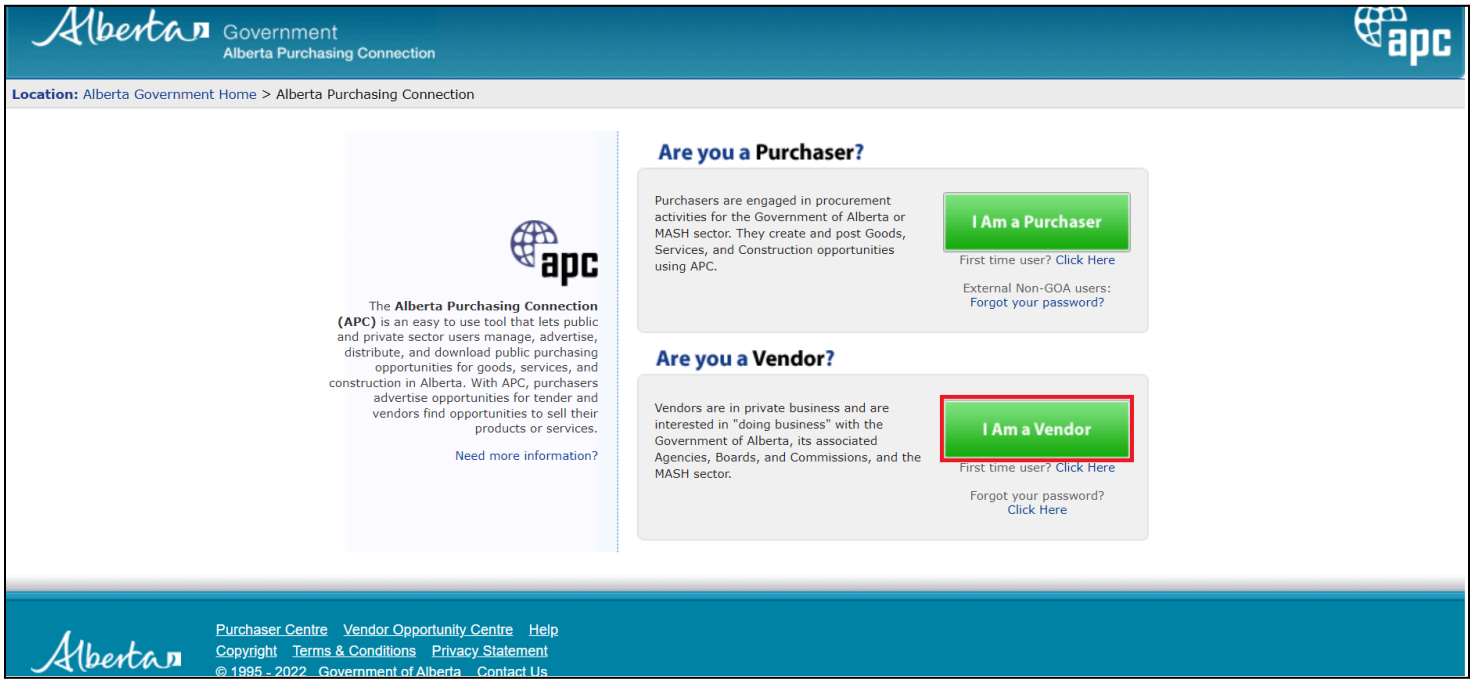
The City of Edmonton posts all procurement opportunities on APC. From the APC site, Suppliers will be directed to the SAP Business Network Discovery site to view the details of the procurement opportunity.

For instructions on creating an SAP Business Network Supplier account, see the Managing your SAP Business Network Supplier Profile guide.

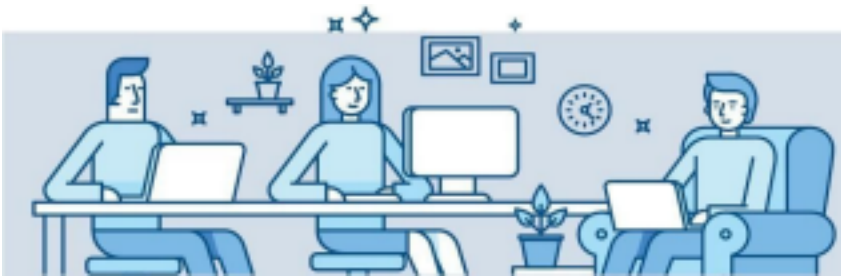
Step 1: Going to the APC website

I. To access an opportunity through the APC website, go to the website address http://www.purchasingconnection.ca.

II. At the APC main page click the **I am a Vendor** button to access the opportunities page.

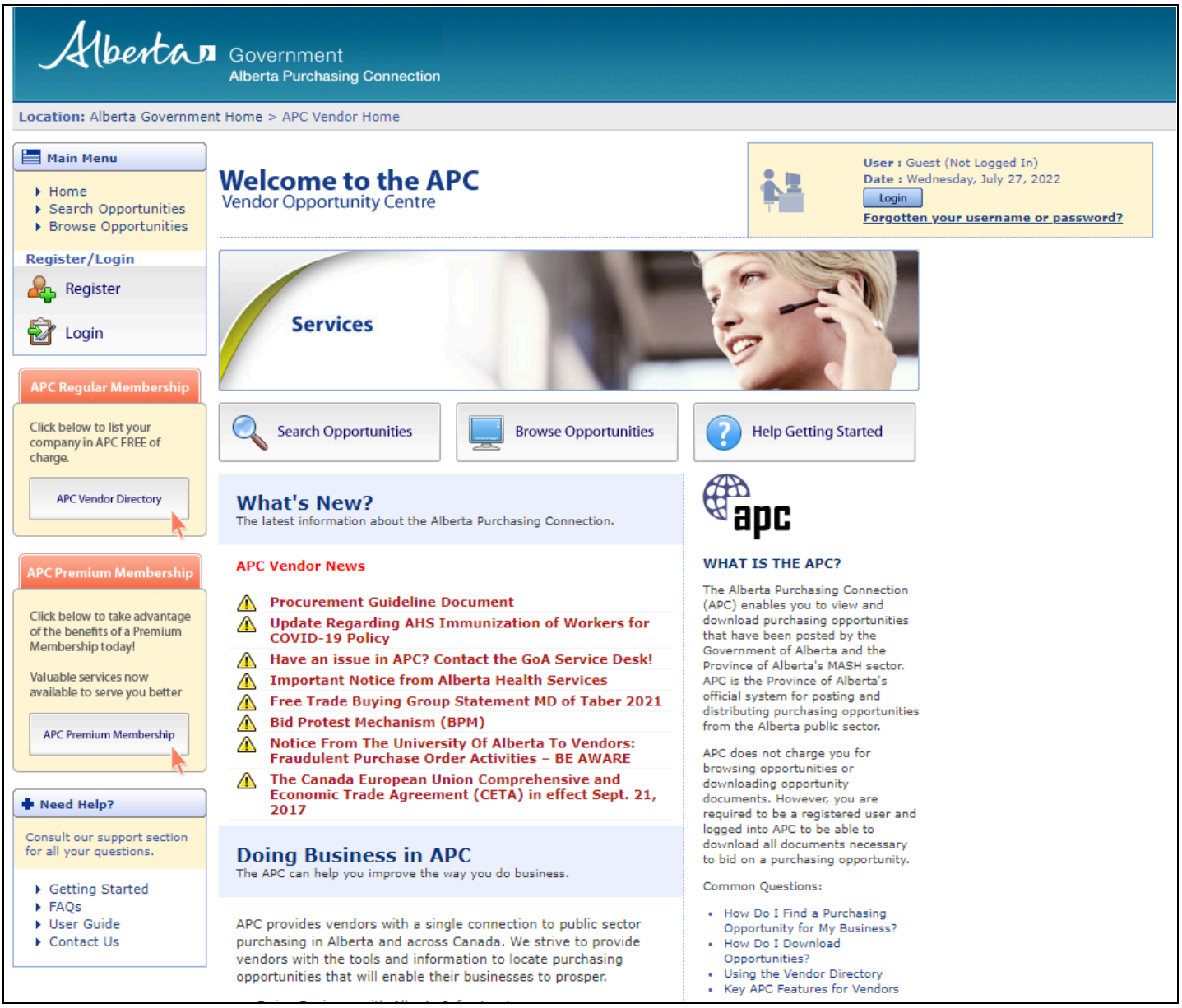


The *Welcome to the APC Vendor Opportunity Centre* page will be displayed.



SAP Ariba Edmonton

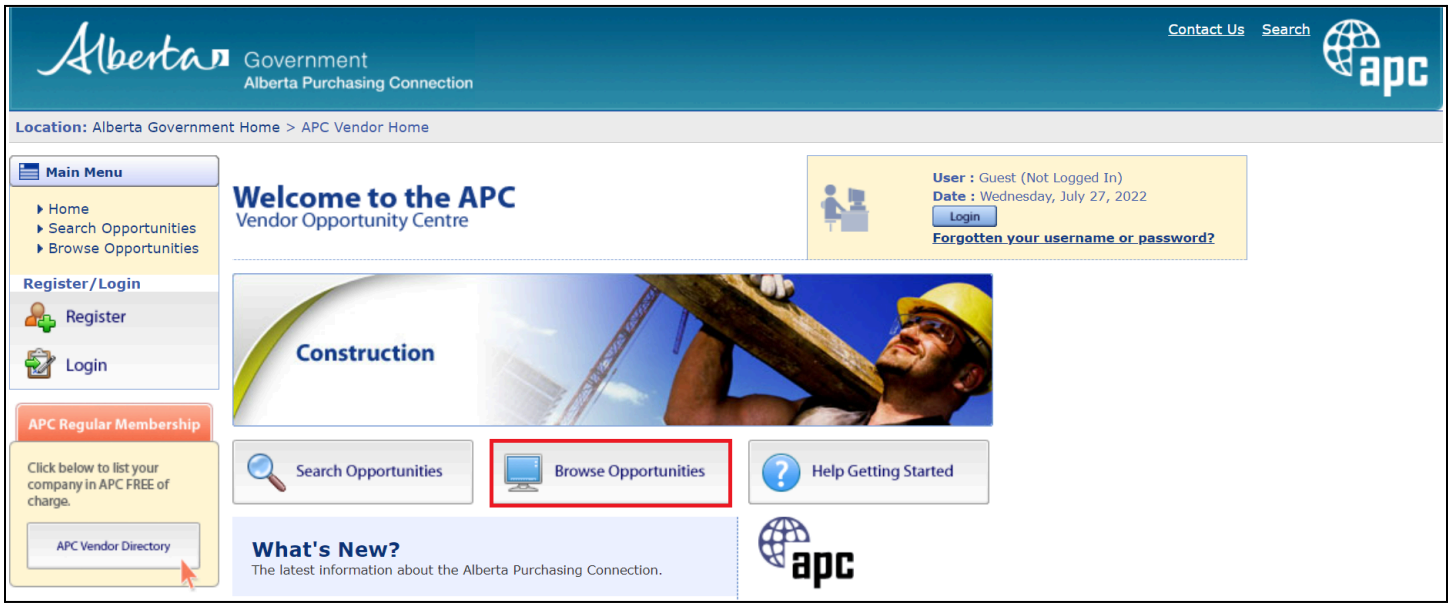
Guide - Locating Opportunities - Alberta Purchasing Connection Website



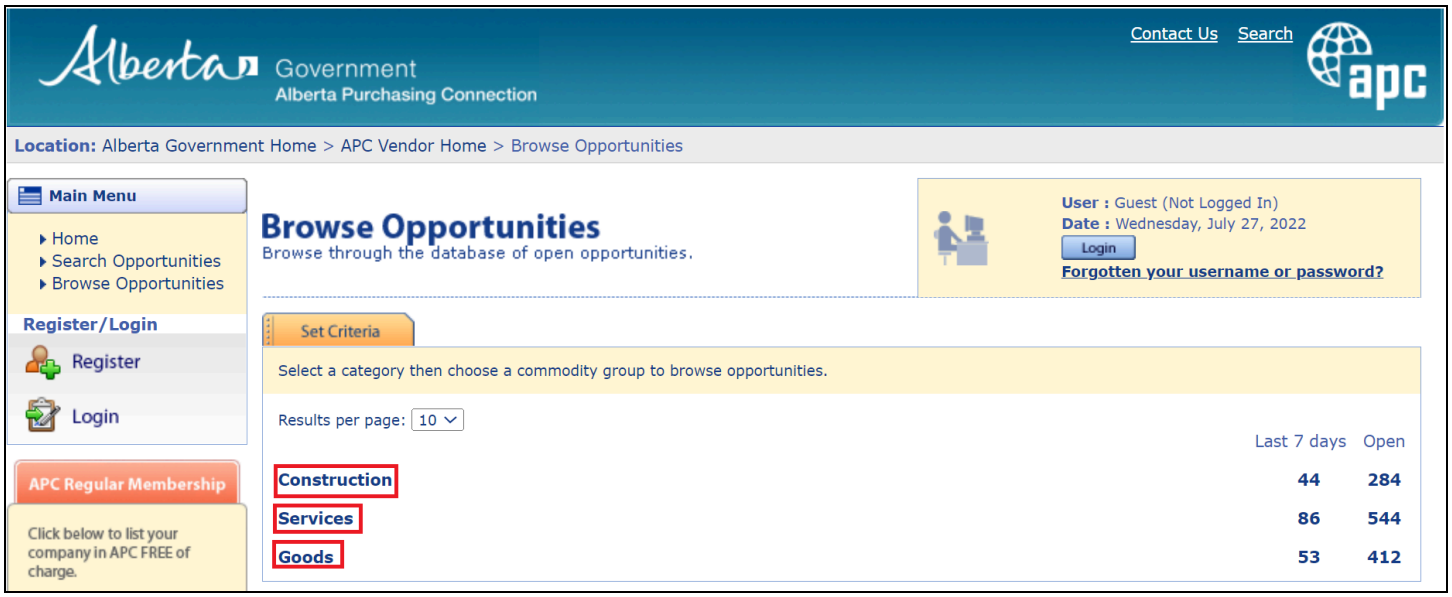
Step 2: Browsing Opportunities

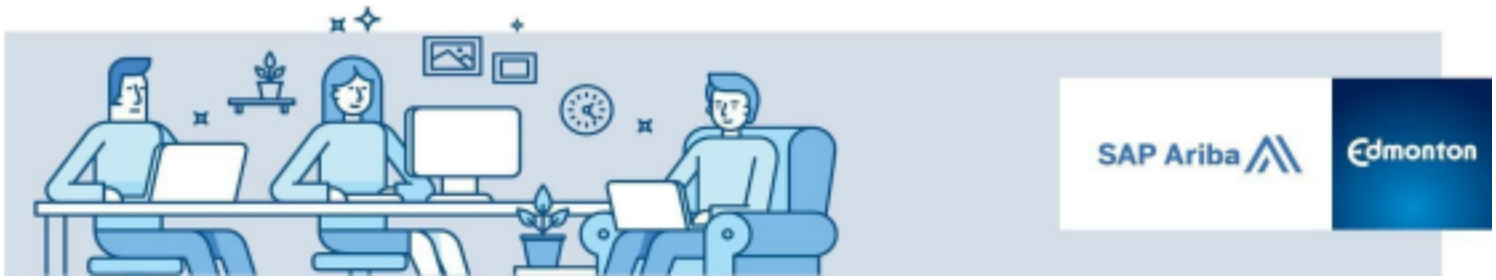
The APC website allows Suppliers (Vendors) to browse for open procurement opportunities.

I. Click on the **Browse Opportunities** button.



II. Click on the category of choice: **Goods**, **Services**, or **Construction** to expand the list of relevant commodity groups. Then click on the commodity group to view the relevant opportunities.





Guide - Locating Opportunities - Alberta Purchasing Connection Website

Alberta Government
Alberta Purchasing Connection

Location: Alberta Government Home > APC Vendor Home > Browse Opportunities

Main Menu
- Home
- Search Opportunities
- Browse Opportunities

Register/Login
- Register
- Login

APC Regular Membership

Click below to list your company in APC FREE of charge.

APC Vendor Directory

APC Premium Membership

Click below to take advantage of the benefits of a Premium Membership today!

Valuable services now available to serve you better

APC Premium Membership

Need Help?

Consult our support section for all your questions.
- Getting Started
- FAQs
- User Guide
- Contact Us

Browse Opportunities

Browse through the database of open opportunities.

User : Guest (Not Logged In)
Date : Wednesday, July 27, 2022
Login
Forgotten your username or password?

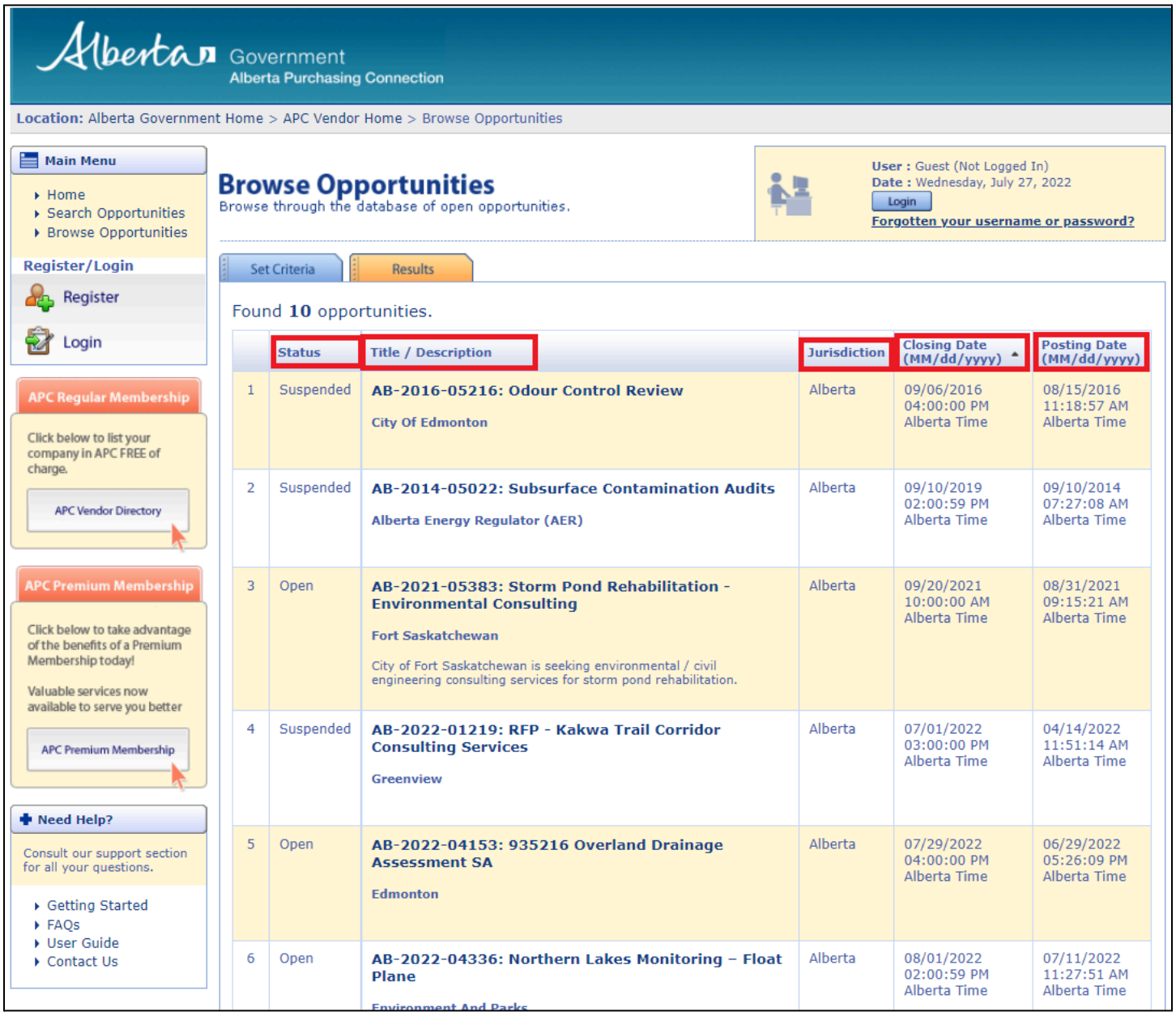
Set Criteria

Select a category then choose a commodity group to browse opportunities.

Results per page: 10

	Last 7 days	Open
Construction	**43**	**284**
Services	**85**	**544**
Vehicular Equipment Components	0	1
Architect and Engineering Services - Not Related to Construction	13	76
Health Services	0	10
Communication, Photographic, Mapping, Printing and Publication Services	13	66
Service and Trade Equipment	0	2
Environmental Protection (R&D)	1	10
Educational and Training Services	2	49
Social Services	0	15
Engine Accessoires	0	1
Recreational and Athletic Equipment	0	1
Furnaces, Steam Plant, and Drying Equipment and Nuclear Reactors	1	1
Refrigeration, Air Conditioning, and Air Circulating Equipment	2	8
Household and Commercial Furnishings and Appliances	1	1
Personnel Recruitment	1	11
Equipment and Materials Testing	0	1
Quality Control Services	1	8
Administrative and Management Support Services	10	78
Transportation - General (R&D)	2	9
Maintenance and Repair Shop Equipment	0	1
Ships, Small Craft, Pontoons, and Floating Docks	1	2
Other Transport Services	3	15
Metal Bars, Sheets, and Shapes	0	1
Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles	0	2
Air Transport Services	0	5
Information Processing and Related Telecommunication Services	7	72
Lease or Rental of Facilities	0	2
Miscellaneous	0	4
Communication, Detection, and Coherent Radiation Equipment	0	7
Fire Fighting, Rescue, and Safety Equipment; and Environmental Protection Equipment and Materials	0	4
Operation of Government-Owned Facilities (Non-building)	1	3
Pumps and Compressors	1	1

III. Additional details about the relevant opportunities will be displayed by clicking “Open” or “Last 7 days”, including status, opportunity title and description, jurisdiction, closing date, and posting date.



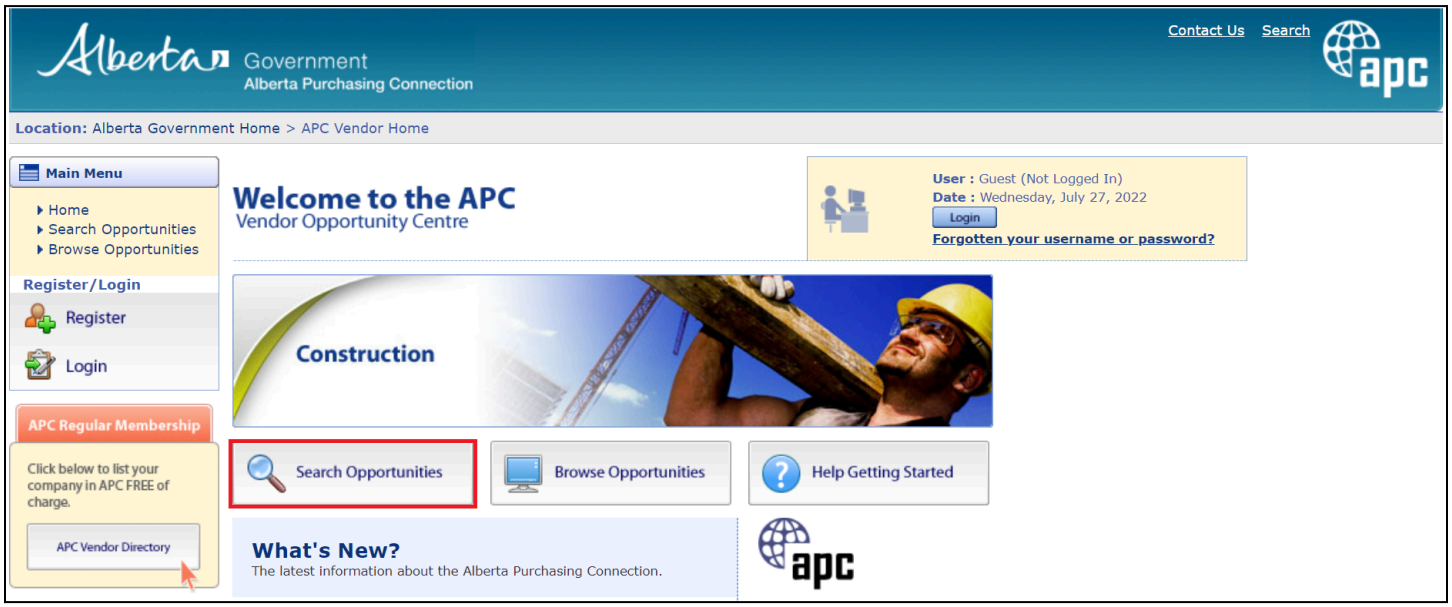
IV. Click on the title of the opportunity of interest to display the detailed description of the opportunity.

V. Continue to Step 4.

Step 3: Search Opportunities

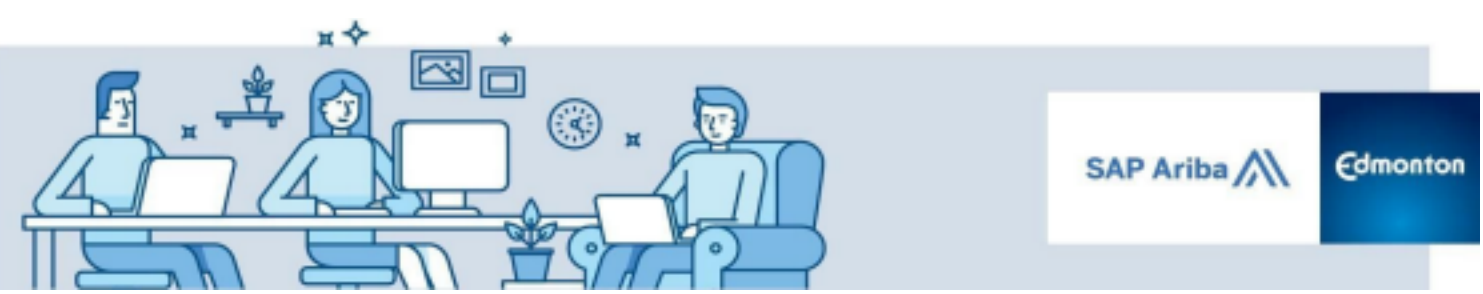
An alternative method of locating opportunities is to Search for Opportunities, which enables suppliers to search for opportunities based on a general word search or any combination of search criteria. The search fields allows partial work searches such as “city*” to find opportunities that contain the words “City of Edmonton”.

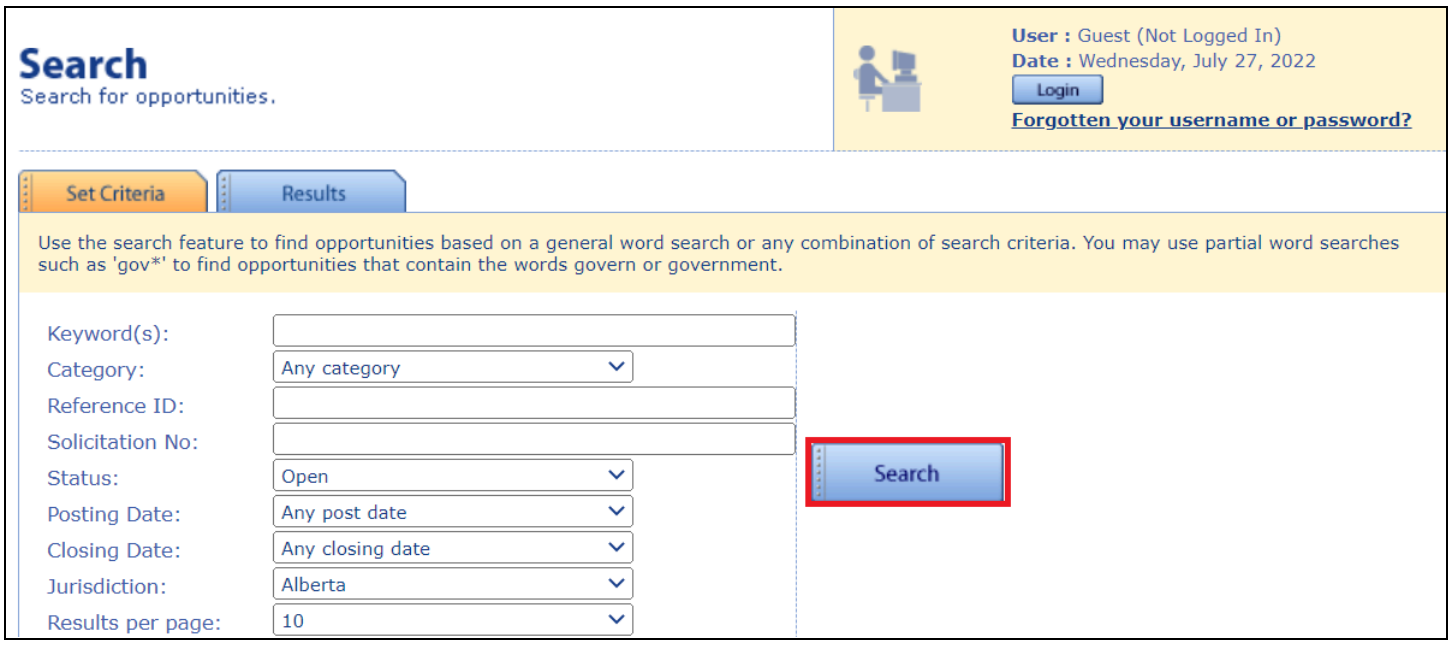
I. Click on the **Search Opportunities** button on the Vendor APC website.
http://vendor.purchasingconnection.ca/default.aspx



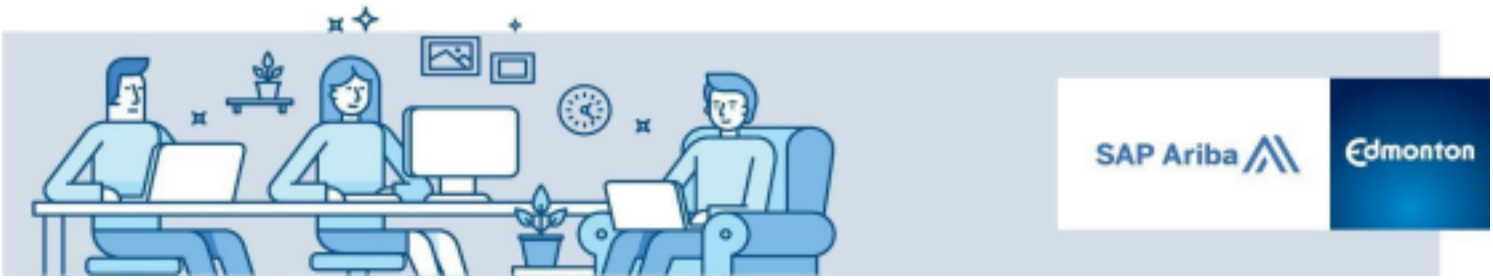
Enter information in any combination of the search fields listed.

II. Click the **Search** button.





Opportunities that match the search criteria will be displayed. Click on the opportunity heading to open a more detailed description of the procurement opportunity.



Guide - Locating Opportunities - Alberta Purchasing Connection Website

Alberta Government
Alberta Purchasing Connection

Location: Alberta Government Home > APC Vendor Home > Search

Main Menu
- Home
- Search Opportunities
- Browse Opportunities

Register/Login
- Register
- Login

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APC Vendor Directory

APC Premium Membership

Click below to take advantage of the benefits of a Premium Membership today!

Valuable services now available to serve you better

APC Premium Membership

Need Help?

Consult our support section for all your questions.
- Getting Started
- FAQs
- User Guide
- Contact Us

Search

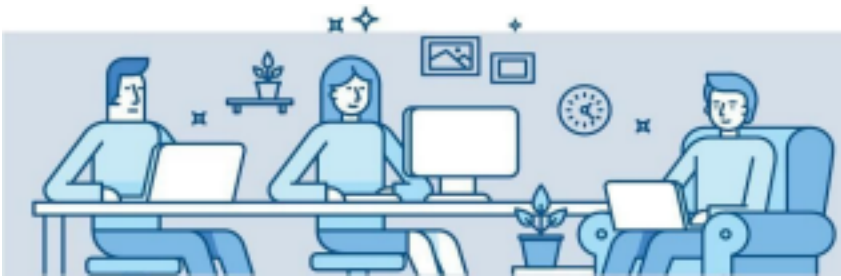
Search for opportunities.

User : Guest (Not Logged In)
Date : Wednesday, July 27, 2022
Login
Forgotten your username or password?

Set Criteria | Results

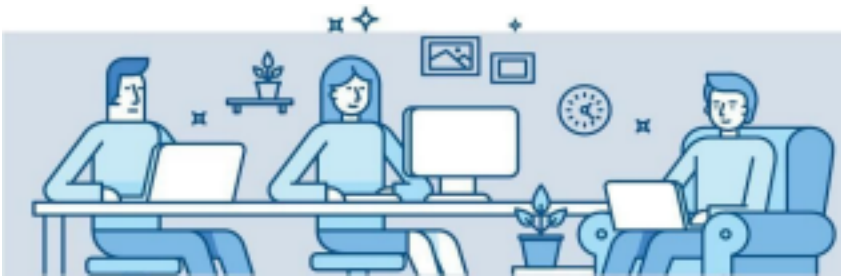
Found **36** opportunities.

	Status	Title / Description	Jurisdiction	Closing Date (MM/dd/yyyy)	Posting Date (MM/dd/yyyy)
31	Open	**AB-2022-04336: Northern Lakes Monitoring – Float Plane** Environment And Parks	Alberta	08/01/2022 02:00:59 PM Alberta Time	07/11/2022 11:27:51 AM Alberta Time
32	Open	**AB-2022-04153: 935216 Overland Drainage Assessment SA** Edmonton	Alberta	07/29/2022 04:00:00 PM Alberta Time	06/29/2022 05:26:09 PM Alberta Time
33	Open	**AB-2022-04167: Invitation For Expressions Of Interest Design-Build Development Of A Natural Adventure Playground** Banff	Alberta	07/29/2022 02:00:00 PM Alberta Time	06/30/2022 11:30:56 AM Alberta Time
34	Open	**AB-2022-04310: SCADA – Surveillance And Security** Environment And Parks	Alberta	07/28/2022 02:00:59 PM Alberta Time	07/08/2022 10:52:49 AM Alberta Time
35	Open	**AB-2022-04312: SCADA – System Integrator** Environment And Parks	Alberta	07/28/2022 02:00:59 PM Alberta Time	07/08/2022 11:37:50 AM Alberta Time
36	Open	**AB-2021-05383: Storm Pond Rehabilitation - Environmental Consulting** Fort Saskatchewan	Alberta	09/20/2021 10:00:00 AM Alberta Time	08/31/2021 09:15:21 AM Alberta Time



Step 4: Viewing the Opportunity in SAP Business Network Discovery

I. **Click** on the "View Bid Package" button to see the list of Opportunity Documents posted for this Sourcing Event. From that list of Opportunity Documents, **click** on the "Sourcing Event Notification" document to get the link to SAP Business Network Discovery.



Alberta Purchasing Connection

Alberta Government

Opportunity Notice

935216 Overland Drainage Assessment SA

Category: Services

Potential vendors (bidders) may view the bid package here.

View Bid Package

Interested vendors (bidders) who wish to submit a response to this opportunity should register their interest by downloading the document(s) from the bid package.

View Interested Vendors (Bidders)

Opportunity Information

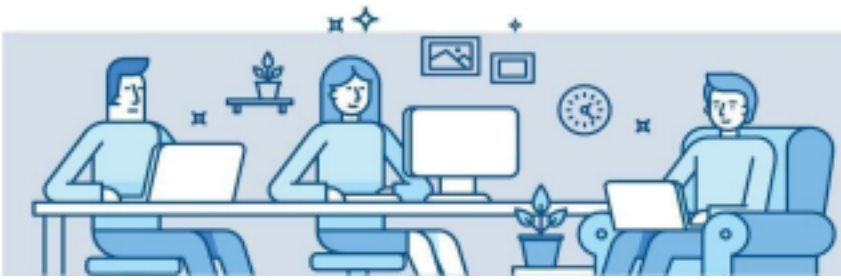
This opportunity will close in 2 days, 4 hours.

Organization:	Edmonton
Organization Address:	
Reference Number:	AB-2022-04153
Solicitation Number:	Doc3415195302
Solicitation Type:	Request for Proposal
Posting (MM/dd/yyyy)**:**	06/29/2022 05:26:09 PM Alberta Time
Closing (MM/dd/yyyy)**:**	07/29/2022 04:00:00 PM Alberta Time
Last Update (MM/dd/yyyy)**:**	07/26/2022 11:20:59 AM Alberta Time
Agreement Type:	NWPTA/TILMA & CFTA & CETA & TCA
Region of Opportunity:	Open
Region of Delivery:	Alberta
Opportunity Type:	Open & Competitive

Commodity Codes:
R019UA: Professional Services / Assets Value Assessments
AH115032: Environmental Assessment (R&D)
5133D: Sewers/ Drainage
R019P: Threat and Risk Assessment Services

Response Submission:

Response Contact:



SAP Ariba

Edmonton

Guide - Locating Opportunities - Alberta Purchasing Connection Website

apc | Alberta Purchasing Connection

Alberta Government

Location: Opportunity Preview > Opportunity Bid Package

Opportunity Notice
935216 Overland Drainage Assessment SA

Opportunity Information

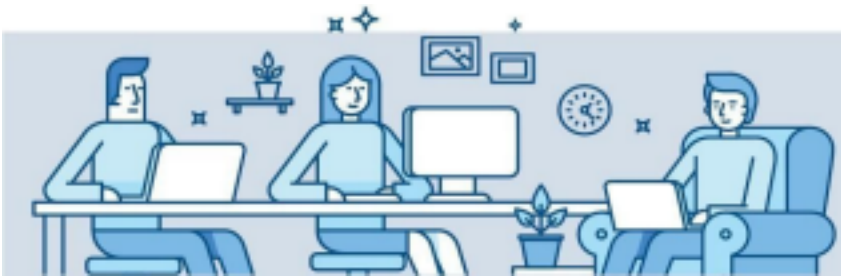
This opportunity will close in 2 days, 7 hours.

Organization:	Edmonton
Organization Address:	
Reference Number:	AB-2022-04153
Solicitation Number:	Doc3415195302
Solicitation Type:	Request for Proposal
Posting (MM/dd/yyyy):	06/29/2022 05:26:09 PM Alberta Time
Closing (MM/dd/yyyy):	07/29/2022 04:00:00 PM Alberta Time
Last Update (MM/dd/yyyy):	07/26/2022 11:20:59 AM Alberta Time

Bid Package

Opportunity Documents:

Description	Document	Size
Opportunity Notice 07/26/2022 11:21 (Alberta Time)	✓ Notice.pdf	53.86 KB
Sourcing Event Notification	✓ 935216 Sourcing Event Notification_Doc3415195302.pdf	93.38 KB
Addendum No.1 (Response to Bidder Question)	935216_Addendum 1_ Overland Drainage Assessment SA.pdf	43.68 KB



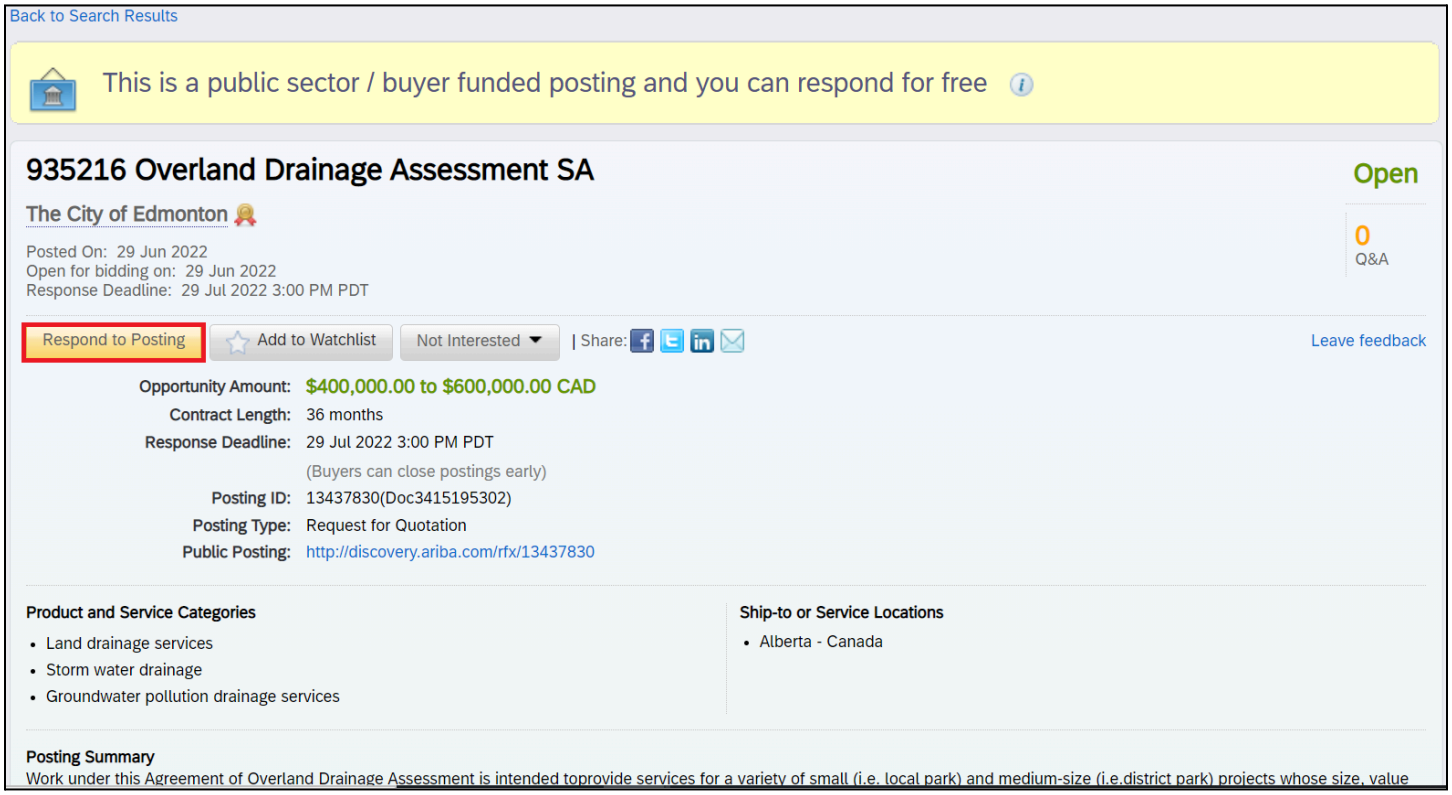
Sourcing Event Notification

SOURCING EVENT NOTIFICATION

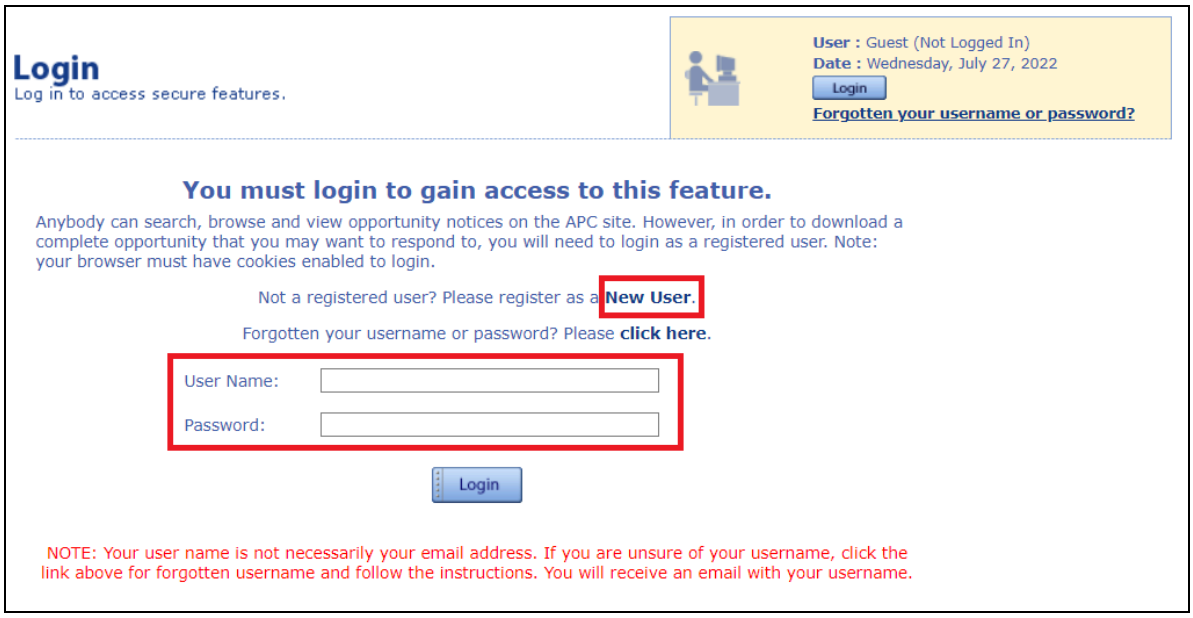
Opportunity:	City of Edmonton
Sourcing Event ID:	Doc3415195302
Sourcing Event Description:	935216 Overland Drainage Assessment SA
Post Date:	June 29, 2022
Contract Duration:	36 months, with an option to extend on the same terms and conditions for three optional one year term(s)
Contact Name:	Miwa Noborio
Contact email:	miwa.noborio@edmonton.ca
Contact phone:	780-496-3819
Procurement Method	Request for Proposal (RFP)
Procurement method may involve negotiation if the best-evaluated bid exceeds the City's budget.	
Please be advised that the subject ***Sourcing Event*** has been posted to SAP Ariba Discovery. In order to participate in the City of Edmonton's sourcing events, a free SAP Ariba account is required. This ***Sourcing Event*** can be accessed using the link below:	
Link:	http://discovery.ariba.com/rfx/13437830

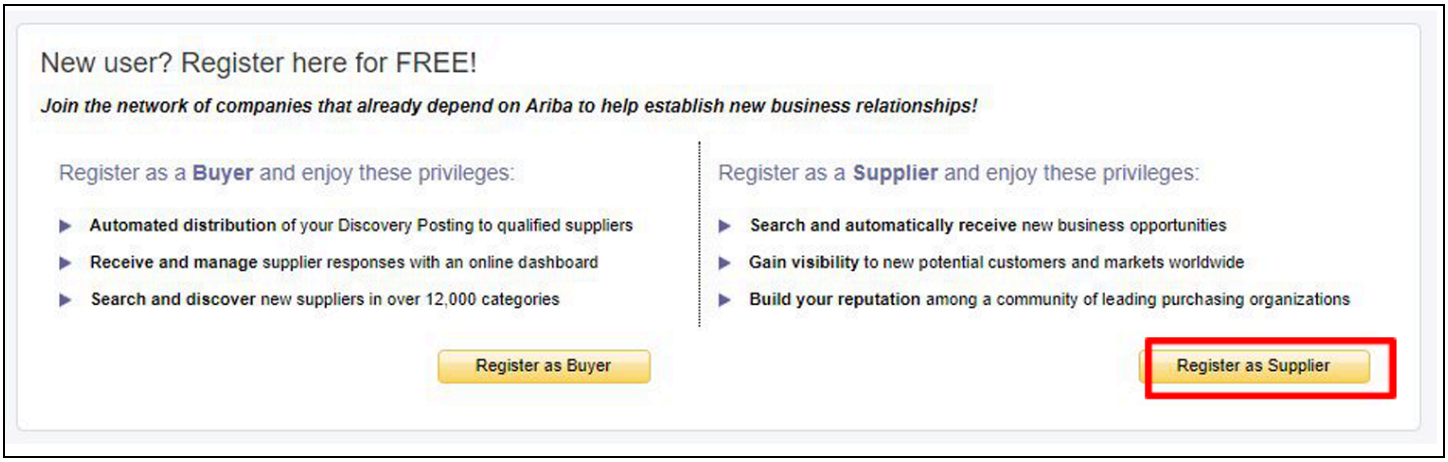
Ariba Discovery has a Help feature in the right hand corner of the screen, which provides step-by-step instructions, videos and live help. Additionally, a step-by-step Supplier's User Guide has been created and is available on edmonton.ca.

II. To respond to the opportunity, click **Respond to Posting**.



III. The supplier will be prompted for their SAP Business Network user ID and password. If the supplier does not have anSAP Business Network login, click the **Register Now!** link and click **Register as Supplier**.





IV. To complete registration as a supplier, if you do not have an account, refer to the instructions (Step 3 and onwards) in guide How to Register with the SAP Business Network Network.

V. If you have an SAP Business Network account or completed registration as a new supplier, refer to Responding to a Sourcing Event guide.