

City of Edmonton: Ward Boundary Commission

Minutes

January 29, 2020 | 3:30pm - 6pm | Boardroom, Office of the City Clerk, City Hall

Commission: J. Wesley (*Chair*), S. Lee (*Vice Chair*), L.Bjork, M. Pungur Buick, S. Raitz, A. Sinclair, K. So

Administration: A. Giesbrecht, C. Heywood (*Recorder*), I. MacLean

Regrets:

Call to Order: 3:31pm

Agenda Review & Approval of Minutes	Decision
Moved: By S.Raitz to adopt the meeting Agenda	Carried
Moved: By A.Sinclair to approve the Minutes from the December 18, 2019 meeting	Carried

Public Engagement	Information
Phase 1 - update The Commission reviewed and discussed the Phase 1 engagement activities that have taken place to date, pending consultations and the reporting timeline.	
Phase 2 - update The Commission reviewed and discussed the implementation of Phase 2 of the public engagement strategy. The Commission discussed the anticipated reporting timeline and requested that Emerge Solutions provide a framework for the Summary Report, prior to the Commission receiving the content on February 14th. The Commission will submit further requests for summary information to Emerge Solutions should their deliberations require.	
Upon reviewing the phased work plan, the Commission discussed their decision to present an interim Report to the Executive Committee of City Council.	
Moved: By A. Sinclair that the Commission rescind their decision of November 5th to present an interim report to the Executive Committee of City Council	Carried

Administration Update	Information
Population Projection Information The Commission discussed the growth projections used by Administration to forecast population increases within a 10 year time horizon. The Commission requested that this information is overlaid on both concept maps, including a side by side representation of ward populations for 2019 and 2030.	
Action	Assigned to: C.Heywood

Ward Boundary Commission Report	Decision
<p>The Commission reviewed and discussed the structure of comparable Ward Boundary Review reports produced by Commissions in other Canadian municipalities.</p> <p>The Commission's Report will be structured as follows, with content to be drafted by the assign Commission members:</p> <p>Introduction (J. Wesley, A. Sinclair): Letter of Transmission Acknowledgements Executive Summary Background Mandate Policy Criteria Process and Methodology - to include data sources and emergent themes</p> <p>Boundary Recommendation (L. Bjork, S. Raitz, K. So) Recommendations Considerations, including sources of input Rationale</p> <p>Policy Recommendation (S.Lee, M. Pungur-Buick) Recommendations Considerations, including sources of input Rationale</p> <p>Process Recommendation (S. Lee, K. So) Recommendations Considerations, including sources of input Rationale</p> <p>Appendices (Administration): What We Heard Report Stakeholder Report Maps Notes and citations</p> <p>J. Wesley will provide oversight to the development process and ensure a consistent voice runs through the report.</p> <p>The Commission requested that Administration develop and share with all members of the Commission Google docs for each section of the Report, to be used for drafting the content.</p>	
Action	Assigned to: C.Heywood

Ward Boundary Design Policy	Decision
<p>Tabled</p> <p>Administration will send elevated discussion points from previous meetings to the Commission for their feedback.</p>	
Action	Assigned to: C.Heywood

Round table	Information

Adjournment	5:58pm
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