

**City of Edmonton: Ward Boundary Commission**

Minutes

March 17, 2020 | 3:30pm - 6pm | Remote meeting

**Commission:** J. Wesley (*Chair*), S. Lee (*Vice Chair*), L.Bjork, M. Pungur Buick, S. Raitz, A. Sinclair,

**Administration:** C. Heywood (*Recorder*), I. MacLean

**Regrets:**

**Call to Order: 3:34pm**

Agenda Review & Approval of Minutes	Decision
<p>The Commission discussed a revised approach to report development in light of the current public health emergency.</p> <p>J. Wesley informed the Commission that a communication channel has been established through which procedural updates will be shared with Agency, Board and Committee Chairs. It is anticipated that Council and Administration will, through that channel, relay information regarding pending Reports and other pertinent matters when it becomes available. It is assumed that the Ward Boundary Review will not be a pressing concern during and in the immediate aftermath of the pandemic.</p> <p>Commission members expressed a desire that Administration’s resources are allocated to areas of emergent need.</p> <p>The Commission agreed to move to an ad-hoc working model, and to suspend formal meetings and other milestones within the approved Report Development plan. Commission members and subgroups will continue to work on assigned sections of the draft report as individual circumstance allows.</p> <p>The Commission will operate on the assumption that the report submission deadline indicated in <i>Bylaw 18893: Ward Boundary Commission</i> will remain in place, pending further direction from City Council. If found to be necessary, the Commission will ask Administration to formally request a bylaw adjustment allowing them additional time to complete the Report.</p> <p><b>Motion:</b> by J. Wesley, to adjourn the meeting following discussion of the meeting agenda. <b>Carried</b></p>	

Commission Capacity: Work Plan Review	Information
Tabled	

Design Policy Update	Information
Tabled	

<b>Boundary Update</b>	<b>Information</b>
Tabled	

<b>Report Development Process</b>	<b>Decision</b>
Tabled	

<b>Administration</b>	<b>Decision</b>
Tabled	

<b>Commission Capacity: Work Plan Review</b>	<b>Information</b>
Tabled	

<b>Meeting Review</b>	<b>Information</b>
Tabled	

**Adjournment: 3:43pm**