



Edmonton Transit System Advisory Board

FINAL Meeting Minutes

Monday, August 27, 2018

5:30PM –8:00PM

Heritage Room, City Hall

Meeting No. 18.08

Prepared by Christy McKenzie

Members Present:

Sean Lee (Chair), Charles Kelly (Vice-Chair), Stewart Smith, Bob Macklon, Isabell Hubert, Giselle General, Kouresh Lotfi, Maurice Vincent, Mark Tettersington (President, ATU 569), Brian Curry, Jorge Arango

Regrets:

Mariah Samji, Philip Reid, Marc Lachance

Guests:

University of Alberta Masters Programs student presenters, re: Open Science Event – Laura Cabral, M.Sc. Candidate in Transportation Engineering

ETS & City of Edmonton Staff:

Councillor Andrew Knack, ETSAB Council Advisor

Christy McKenzie, Administrative Assistant, ETSAB and ETS Technical Services

Materials & Attachments:

- Meeting Agenda
- Draft Meeting Minutes – July 30, 2018
- ETS Branch Highlights Report
- DRAFT letters for approval
- DRAFT report for approval

1. CALL TO ORDER	
Call to order at 5:30PM	

2. AGENDA REVIEW	DECISION
<p><i>MOVED: by G. General & seconded by S. Smith to approve the August 27th, 2018 agenda, with addition of Luncheon dates to new business.</i></p>	
<u>CARRIED</u>	

3. APPROVAL OF PREVIOUS MEETING MINUTES	DECISION
<p><i>MOVED: by I. Hubert & seconded by B. Macklon to approve the July 30th, 2018 minutes, with correction of reference to August meeting date from 30th to 27th.</i></p>	
<u>CARRIED</u>	

4. PRESENTATIONS	INFORMATION
University of Alberta Open Science Presentations – Low Stress Cycling	Laura C.
<ul style="list-style-type: none"> • Laura presented her research findings to the Board on whether the protected bike lanes added in Edmonton during the summer of 2017 have improved low-stress connectivity to important destinations. • Map overlays in the bikeshed analysis showed improvements before and after additional bike lanes around destinations of interest (Alberta Legislature Building, NAIT, Churchill Square, Old Strathcona Farmer’s Market, Rogers Place, MacEwan University, and University of Alberta Transit Center). • The results of the shortest path analysis was also presented, showing 56 shorter trips from 298 	

- origin points, and room for additional improvement around the detour factor (the low stress connectivity routes are 70% longer than the shortest path in some areas). Connected origin-destination pairs increased from 259 to 1066.
- Allowing bicycles on transit at all times, a Bikeshare system, and bicycle parking at transit nodes were noted as being an additional improvement for low stress connectivity and a complementary solution for the first/last kilometre problem.
 - Question and answer period followed:
 - Laura confirmed that her research findings have been shared publicly in a number of ways, and will be presented if accepted to the Transportation Research Board, and then published in the Case Studies in Transport Policy Journal.
 - Laura encouraged members to participate in a Bicycle Ridership and Traffic Stress Tolerance survey, and provided [this link](#) for more information on the topic.
 - Laura noted that the University of Alberta campus has a lack of bicycle parking for students, and that the ramps at newer stations, such as MacEwan station are nice to have for cyclists.
 - Passive surveillance of bicycle parking infrastructure was noted to be one form of deterrent for bicycle thefts, as well as the possible future option with Smart Fare systems to gain access to a building/facility for bike storage that stores bikes in a “standing position” for space efficiency.

5. FOR APPROVAL	DECISION
First KM/Last KM Report	I. Hubert
<ul style="list-style-type: none"> • The sub-committee’s first kilometre/last kilometre report was reviewed and approved by members including the following recommendations to be submitted for the November 13th, 2018 Urban Planning Committee: <ul style="list-style-type: none"> ○ Direct City Administration to consider different First/Last KM solutions for different areas, (i.e. to keep an open mind about different First/Last KM solutions, in conjunction with a scan of practices in similar cities); ○ Ask City Administration to examine the feasibility of establishing pilot projects, testing different First/Last KM solutions in different areas (i.e. a bikeshare in one area, DRT (Demand-Responsive Transit) in another); ○ Direct City Administration to make the mode-shift towards transit and human-powered transportation a key goal in their investigation of First/Last KM solutions, as outlined in The Way We Move; ○ Encourage the use of best practice and Universal Design when directing City Administration to investigate and/or implement First/Last KM solutions. 	
<p>MOVED: by C. Kelly & seconded by J. Arango to approve “ETSAB First/Last Kilometre Report: Closing the Gap on First KM/Last KM Transit Trip Plans”.</p> <p style="text-align: right;"><u>CARRIED</u></p>	
Letter to ATU569	S. Lee
<ul style="list-style-type: none"> • Sean presented for the Board’s approval a draft letter in response to the news of a serious assault on an Operator in the month of August. In addition to condolences for the affected Operator, the importance of transit safety protocols, security resources, and related risk management aspects of the incident were highlighted. The letter was approved for distribution through the Union President, Mark Tetterington. 	
<p>MOVED: by B. Curry & seconded by G. General to approve the letter to ATU569 members.</p> <p style="text-align: right;"><u>CARRIED</u></p>	
BRT Letter to Council	S. Lee
<ul style="list-style-type: none"> • A letter to City Councillors on Bus Rapid Transit (BRT) as a complimentary addition to ETS services was presented as drafted by members, with previous related report and letters attached for reference. • Member suggested changes accepted live during this meeting. 	

MOVED: by S. Smith & seconded by B. Curry to approve the letter to City Councillors on Bus Rapid Transit.

CARRIED

6. NEW BUSINESS	INFORMATION
Administrative Items	S. Lee
<ul style="list-style-type: none"> • Members were selected to represent the Board at the 2018 CUTA Annual Conference & Canadian Transit Show. Giselle General and Jorge Arango will attend and bring back a summary of their experience to the Board. • Members were encouraged to solicit invitations from external subject matter experts on topics that relate to the Board's work plan activities for the upcoming general meetings. • Sean will send a new request for availability to members for a date for the bi-annual luncheon meeting with Councillors. 	

7. SUB-COMMITTEE UPDATES	INFORMATION
Transit Innovation	M. Vincent
<ul style="list-style-type: none"> • Maurice has shared with members a new tracking sheet that will be a comprehensive record of topics discussed at the ETSAB Transit Innovation sub-committee meetings for reference. • The next meeting is scheduled to take place August 30th with all members invited to attend. 	
Wayfinding	J. Arango
<ul style="list-style-type: none"> • Jorge is facilitating a site visit to some transit centers for the first week of September to identify wayfinding deficiencies while travelling with wheeled mobility aids. 	
Integrating Land Use and Transit Policies	S. Lee
<ul style="list-style-type: none"> • Mariah is currently leading the sub-committee's work on the Draft Terms of Reference. 	
Standing Items	S. Lee
<ul style="list-style-type: none"> • n/a 	

8. INFORMATION SECTION	INFORMATION
ATU569	M. Tetterington
<ul style="list-style-type: none"> • Mark advised the Board that the Union is researching potential for involvement in rideshare services, especially as it relates to first/last kilometre solutions for riders with mobility challenges. • The Union's bargaining proposals are being prepared, as the current agreement is for 2014 - 2018. • On behalf of the members, Mark expressed appreciation to the Board for the letter in response to the recent Operator assault. 	
DATS Advisory Group (DAG) Update	B. Macklon
<ul style="list-style-type: none"> • Bob reminded members that DATS Open House will be held on September 13th this year. 	
ETS Branch Highlights Report	
<ul style="list-style-type: none"> • The ETS Branch Highlights report was reviewed by members. • Question and answer period followed. <ul style="list-style-type: none"> ○ The upcoming reports were reviewed and discussed, as well as requests for potential related presentations from ETS Administration. ○ Members acknowledged responses to questions from the previous meeting on Route 747 and Valley Line LRT. 	
Councillor Emerging Issues Update	Clr. A. Knack
<ul style="list-style-type: none"> • In addition to the reports noted in the ETS Branch Highlights report, Councillor Knack encouraged members to note <ul style="list-style-type: none"> ○ CR_5435 Emerging Mass Transportation Technology report on Smart Transportation Action Plan (Sept 11th) 	

- UPC work on 10 year City Plan starts August 28th
- CR_6126 Gondola Feasibility/Construct-ability Study Cost report (Oct 16th)
- Budget Public Hearing (Nov 15th - 1:30 - 9:30 pm)
- Budget Survey now available at https://www.edmonton.ca/city_government/budget_taxes/my-budget-survey.aspx

Accessibility Advisory Committee (AAC)	C. Kelly
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- Nothing new to report.

9. TOPIC OF THE NIGHT	DECISION
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	C. Kelly
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- Highlights of the meeting selected as the topics of the night to share with Councillors:
 - The presentation on her study of Low Stress Connectivity which refers to the comfort level people perceive while cycling in different levels of traffic and on different types of roads. The study revealed that there were many more destinations in the City able to be reached more directly and more safely by bicycle since the introduction of the bike lanes in 2017.
 - The Board approval of a subcommittee report on first/last km. This report will be forwarded to the Urban Planning Committee for consideration at their meeting on 13 November when they are scheduled to discuss the issue. ETSAB will request permission to speak to the report at that meeting.
 - Two of our Board members were approved to attend the CUTA conference in Toronto in November. We look forward to receiving reports from Jorge Arango and Giselle General on their return from the conference

10. MOTION TO APPROVE MINUTES OF THIS MEETING	DECISION
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<p>MOVED: by I. Hubert & seconded by C. Kelly on September 24th, 2018 to approve these August 27th, 2018 minutes.</p>	<p><u>CARRIED</u></p>
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