



FINAL Meeting Minutes
Monday, June 24, 2019
5:15PM –7:45PM
Heritage Room, City Hall
Meeting No. 19.06
Prepared by Christy McKenzie

Members Present:

Charles Kelly (Chair), Isabell Hubert (Vice Chair), Giselle General, Maurice Vincent, Brian Curry, William Agbakoba, Jarret Esslinger, Bryan Shepherd, Philip Reid

Regrets: Mark Tetterington (President, ATU 569), Jorge Arango, Stewart Smith, Bob Macklon

Guests:

Dallas Karhut, P. Eng., Senior Engineer, Policy Development, City Planning
 Angela Hobson, Ecological Planner, Urban Form and Corporate Strategic Development

ETS & City of Edmonton Staff:

Councillor Andrew Knack, ETSAB Council Advisor
 Vickie Gunderson, Manager, Civic Agency Governance, Office of the City Clerk
 Marc Lachance, Manager, Business Strategy & Planning, ETS Business Integration
 Christy McKenzie, Administrative Assistant, ETSAB and ETS Technical Services

Materials & Attachments:

- Meeting Agenda & Draft Meeting Minutes
- ETS Branch Highlights Report

CALL TO ORDER at 5:30 PM

AGENDA REVIEW

DECISION

***MOVED:** by I. Hubert to approve the May 27th, 2019 agenda with the following changes:
 Move: Integrating Land Use and Transit Policies from For Approval to Updates section.
 Add: Update on ETSAB Bylaw changes by Vickie Gunderson to Presentations, and
 Add: Debrief on Transit Skills Rodeo under New Business*

CARRIED

APPROVAL OF PREVIOUS MEETING MINUTES

DECISION

***MOVED:** by I. Hubert to approve the May 27th, 2019 minutes.*

CARRIED

PRESENTATIONS

INFORMATION

Presentation of the City's Bike Plan

D. Karhut & A. Hobson

- Dallas presented the City Bike Plan to the Board. The project is currently in Phase 2: Preferences and Principles. An overview of the project timeline and deliverables was included, which showed the project initiation as September of 2018, and the final presentation of the Plan to City Council planned for end of Q1 of 2020.
- In Phase 1, the project team heard from Citizens that they value safety for all users of all abilities, recreational riding, provision of good connections, end of trip facilities, respect from users of other modalities, and integration with transit. The aspiration formed from the results of the engagement sessions is: "Edmonton: where people are invited to bike, for all reasons in all seasons." With a focus on: equitable, fun, urban spirit, and cultural shift.
- Phase 2 preferences are grouped around the network preferences and the preferences for program

elements. The three focus areas for program elements were identified as Integration with Transit, Sharing the Space, and End of Trip Facilities.

- Integration with Transit
 - The complementary relationship between transit and biking was noted to include:
 - Transit can increase the distance of trips that can be accomplished using a bicycle.
 - Biking can connect transit to origins/destinations at both ends of a trip (first/last km of a transit trip).
 - Some challenges for integration include the limited number of bikes that can be accommodated for carrying on-board LRT cars and buses. Buses can carry only two bicycles at a time. This is similar to the experience in other Canadian cities.
- Members were invited to provide feedback on how taking their bikes on transit could be more appealing, and what types of bike parking they would need to be comfortable leaving their bike at a transit centre or LRT station for the day.
- The link to the project site is edmonton.ca/bikeplan, which contains an interactive map, an option to sign up to the mailing list, and a list of upcoming pop-up engagement sessions. The email address for additional feedback is bikeplan@edmonton.ca. An online survey will be available in early July.
- Question and Answer period followed with discussion around:
 - The weight of consultation with Citizens and alignment with best practices in decision making for the final plan.
 - Bike share was noted to be considered in the program element “Share the Space” as an emerging technology trend, but, if selected, would be a separate project from the Bike Plan.
 - The Bike Plan includes a high level network map that focuses on a framework of principles for infrastructure requirements, but does not include details at the neighbourhood level. It was confirmed that the direction going forward is to align with the approach “Building Great Neighbourhoods” uses when detailed networks are being designed. The network design principles will provide clear direction for planners, while leaving room for community input on the ultimate routing and design.
 - University of Alberta and NorQuest were discussed and it was noted that it appears less students are choosing to cycle due to a lack of secure facilities for bike parking at U of A, and that the indoor bike storage cage which requires student card access is being utilized.
 - In addition to lack of bike share and/or secure facilities, insufficient snow clearing, lack of bike infrastructure on LRT, and rush hour restriction windows for transporting bikes on LRT were noted to be barriers to cycling as an option for commuting.
 - Improved designated bike lanes and trail networks were acknowledged to support recreational cycling, although additional signage to alert drivers of bicycle traffic may further improve safety for cyclers. Busy intersections and a lack of clear direction in transitions from one facility type to another were also noted as safety concerns.
 - Security options to park at transit facilities were discussed, including lighting, payment for parking via app, physical security presence at the facility and/or security cameras. Some members noted that they would always take their bike with them to their final destination even if they're not planning to use it there (feel safer just having it close by) and that with the current rate of bike theft in Edmonton nothing would make them feel safe leaving it for the day.

Status of Request for ETSAB Bylaw Change

V. Gunderson

- Vickie provided an update on the status of the Board’s request to change the name of the Board from Edmonton Transit System Advisory Board to Edmonton Transit Service Advisory Board. A report to Council is being prepared which will have two attachments. The first attachment will be the bylaw amendment, and the second attachment will highlight the changes being requested. In addition to the change of the name to align with ETS name change in 2016, a number of administrative changes will be included due to a change in the template for bylaws for Boards and Committees of Council as initiated by the City’s Law Branch. Procedures are being omitted, as they are referenced in related policies and bylaws such as Bylaw 16516 and Policy C575. The revised ETSAB Bylaw will contain the Board’s mandate, duties, and membership.

NEW BUSINESS	INFORMATION
Transit Communications Report to UPC – presentation debrief	C. Kelly & I. Hubert
<ul style="list-style-type: none"> The report was accepted as presented. The recommendations were carried for ETS Administration to address in a follow up report in September 2019. 	
2019 Transit Skills Competition (Bus Roadeo)	I. Hubert
<ul style="list-style-type: none"> Councillor Knack earned first place in the Council Competition at the ETS Transit Skills Competition ("Bus Roadeo") earlier this month. Isabell and William also attended, and enjoyed the opportunity to navigate the course. 	

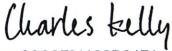
SUB-COMMITTEE UPDATES	INFORMATION
Transit Innovation	B. Curry
<ul style="list-style-type: none"> Brian confirmed that a meeting was held in May with four members in attendance, and the meetings will take place on the third Wednesday of each month to the end of 2019. The ad-hoc Transit Fare Policy sub-committee was the main topic of discussion. 	
Integrating Land Use & Transit Policies	S. Smith
<ul style="list-style-type: none"> n/a 	
Transit Fare Policy	C. Kelly
<ul style="list-style-type: none"> Charlie advised members that he will be visiting SAGE and the Strathcona Seniors Centre on July 19th to discuss the proposed senior fare policy changes and the Ride Transit program. 	
Standing Items	I. Hubert
<ul style="list-style-type: none"> The Route 747 was highlighted as there was <u>news coverage</u> due to ridership statistics being double what they were one year ago, when service changes were implemented. The fare was reduced from \$10 to \$5 around that time. 	

INFORMATION SECTION	INFORMATION
Councillor Emerging Issues Update	Clr. A. Knack
<ul style="list-style-type: none"> Councillor Knack provided an update on the June 24th report CR_6537 Principles of Services for DATS – Contracted Service, Pickup Time & Impact of Snow & Ice Policy to the Executive committee, and a related reminder for the upcoming draft Snow and Ice Control Policy on June 26th to UPC, with the final report due in August. 	
DATS Advisory Group (DAG) Update	B. Macklon
<ul style="list-style-type: none"> n/a 	
ETS Branch Highlights Report	M. Lachance
<ul style="list-style-type: none"> The ETS Branch Highlights report was presented. Requests for information on: <ul style="list-style-type: none"> Update on Drop Zone pilot at South Campus Route brochures – format/design Procedure/protocol for an Operator if a bus is at capacity. (How Operators handle pass-ups for passengers with accessibility aids.) 	
Edmonton Arts Council (EAC)	J. Arango
<ul style="list-style-type: none"> n/a 	
Accessibility Advisory Committee (AAC)	C. Kelly
<ul style="list-style-type: none"> Charlie noted for sub-committee leads that the Chair of AAC provided an update that the assignment of members to the sub-committees was postponed but is still to be expected. 	

TOPICS OF THE NIGHT	DECISION
	I. Hubert
Topics selected to highlight: <ul style="list-style-type: none">• Dallas Karhut's presentation on the City's Bike Plan, focusing on the integration between cycling and public transit.• Councillor Knack's first place win in the Council Competition at the ETS Transit Skills Competition ("Bus Roadeo") earlier this month.	

MOTION TO APPROVE MINUTES OF THIS MEETING	DECISION
<i>MOVED: by G. General on July 29th, 2019 to approve these June 24th, 2019 minutes.</i>	
<u>CARRIED</u>	

CHAIR SIGN-OFF

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