



FINAL Meeting Minutes

Monday, August 31, 2020

5:30pm - 7:30pm

Remote/Virtual Meeting

Meeting No. 20.11

Prepared by Yuan Zuo

Members Present:

Charles Kelly (Chair), Isabel Hubert Lyall (Vice Chair), Bob Turner, Bryan Shepherd, Giselle General, Jarrett Esslinger, Lindsay Vanstone, Michelle Peter-Jones, Guy Milner, Serena Tang, William Agbakoba, Philip Reid, Steve Bradshaw (President, ATU 569), Mudasser Seraj

Regrets:

Ngoan Do, Serena Tang

ETS & City of Edmonton Staff:

Councillor Andrew Knack, ETSAB Council Advisor

Marc Lachance, ETS Staff Liaison

Yuan Zuo, ETSAB and ETS Planning and Scheduling Administrative Assistant

Christy McKenzie, ETS Technical Services Administrative Assistant

Materials & Attachments:

- Meeting Agenda & Draft Meeting Minutes
- ETS Branch Highlights Report
- Metro Edmonton Regional Transit Service Commission Presentation
- Edmonton Arts Council Update
- BIPOC Term of Reference
- Peak Hour Return to Transit Term of Reference

CALL TO ORDER 5:30 PM	
AGENDA REVIEW	DECISION
<p><i>MOVED: by I.Hubert Lyall to approve the August 31, 2020 agenda.</i></p> <p style="text-align: right;"><u>CARRIED</u></p>	
APPROVAL OF PREVIOUS MEETING MINUTES	DECISION
<p><i>MOVED: by W.Agbakoba to approve the July 27, 2020 minutes.</i></p> <p style="text-align: right;"><u>CARRIED</u></p>	

PRESENTATION	
Regional Transit Service Commission Presentation	W. Broadhead
<ul style="list-style-type: none"> • We have the honor this evening to welcome Wes Broadhead to ETSAB and for him to give us a presentation on the Regional Transit Service Commission. Wes worked with Edmonton Transit for 35 years and served on several Transit boards & involved with CUTA. • Wes provided a brief historical review to the board of the history of transit: • In 2008, the Capital Region Board was established. • In 2014 St. Albert & Edmonton join venture. • In 2016 Edmonton Metro Regional Commuter Service reported to St Albert & Edmonton Council. • In 2017 St. Albert & Edmonton signed a MOU for Regional Transit Service Commission (RTSC). • In 2018 14 members of the Edmonton Metropolitan Region Board (EMRB) signed a MOU for RTSC. 	

- The objective of RTSC was to create an integrated public transportation system that supports a high quality of life, creates a healthy environment and nurtures economic prosperity in the region.
- RTSC enables the delivery of fluid mobility options across the region, provides constant level of service, enables efficient use of transit assets & resources and brings a unified approach in delivering transit service that can meet the evolving needs of the regions for the decades to come.
- Currently, Edmonton, St. Albert, Fort Saskatchewan, Beaumont, Leduc, Spruce Grove, Stony Plain & Devin are RTSC members.
- The application to municipal affairs has been submitted and the working team have been established for RTSC.

FOR APPROVALS	
Terms of Reference	
Returning Safely to Transit During COVID -19	
<p>The sub committee created two deliverables for Returning Safely to Transit During COVID.</p> <ul style="list-style-type: none"> • Peak Hours Returning Safely to Transit during COVID 19 - Led by Lindsay Vanstone. Team Members are: Giselle General, Bob Turner, Mudasser Seraj. • Communication Success on Returning Safely to Transit - Led by Serena Tang. Team members: Isabell Hubert Lyall, Bryan Shepherd and Mudasser Seraj. • Both sub committees have asked Marc's support on providing City information, research and data. Time of the meeting is discussed offline to support the sub committees to complete this work. • The sub committee will provide ETSAB with updates on September 28, 2020, October 26, 2020 and the final report will be submitted on November 30, 2020. 	
<p>PROPOSED : by <i>B.Shepherd</i> to approve Term of Reference CARRIED</p>	
Inclusive Transit: BIPOC Experience with ETS	
<p>Team Members: Jarret Esslinger (Chair), William Agbakoba, Michelle Peters-Jones, Phillip Reid, Charlie Kelly, Guy Milner, Feisal Kirumira (ARAC).</p> <ul style="list-style-type: none"> • The desired outcome for BIPOC is to provide a report to the Urban Planning Committee and/or City Council that outlines initiatives and strategies for the City of Edmonton to implement to make transit a more inclusive, safe and respectful space for BIPOC riders and BIPOC ETS staff. There will be a specific focus on outlining the lived experiences of BIPOC in Edmonton, while also addressing opportunities to address unconscious bias on Edmonton Transit. • This sub committee has asked Marc's support to provide City information, research & data. The time of the meeting is discussed offline. 	
<p>PROPOSED : by <i>J.Essinger</i> to approve term of Reference CARRIED</p>	

NEW BUSINESS/UPDATES	INFORMATION
Status Re: Fall Luncheon & Social	C.Kelly
<ul style="list-style-type: none"> • This is just to update the board members that normally we would have a casual luncheon & social gathering among ETSAB members, the Councillors office, ETS members. Unfortunately this does have to be put on hold due to COVID. 	

ETSAB Google Drive	C.Kelly
<ul style="list-style-type: none"> Yuan will reach out to the School of Business to find resources on assisting ETSAB board members on using Google Drive. The ETSAB Google Drive folders seem very unorganized. The board & administration are looking for ways to clean up the files. 	
CUTA Conference	C.Kelly
<ul style="list-style-type: none"> CUTA (Canadian Urban Transit Association) 2020 will be virtual this year from November 16- 19, 2020. Yuan will put out an email and ask members who are available and interested in representing ETSAB. Preference will be given out to those with seniority. 	

EXTERNAL UPDATES	INFORMATION
ETS Branch Highlights Report	M. Lachance
<ul style="list-style-type: none"> Ridership on ETS has seen steady growth towards pre-Covid-19 ridership during the summer. Masks continue to be mandatory on ETS and in public spaces in Edmonton. Transit Police Officers are encouraging their use and have been handing out masks to those without one. A joint decision was made by post-secondary institutions, ETS and regional transit partners to not provide a fall U-Pass. To ensure students still have access to discounted transit, Edmonton City Council approved expanding eligibility of two fare products that are typically restricted to post-secondary students: Expand the "Youth" fare category to include all post-secondary institution students & Expand Ride Transit to eligible post-secondary institution students. As of August 1, Route 747 has started accepting airport travellers. LRT will operate at reduced frequencies this September to accommodate the Stadium LRT Station Redevelopment. Starting August 30, 2020, ETS will be resuming regular bus service levels. LRT will be extended back to regular end of service, which is approximately 1:30am, but will operate on reduced frequencies as a result of the Stadium LRT Station Redevelopment project. Since the resumption of fares in June 2020, ETS has been distributing Ride Transit Passes by mail to Ride Transit users free of charge because in-person payment and distribution facilities remain closed due to Covid-19. 	
ATU 569	S.Bradshaw
<ul style="list-style-type: none"> January 1, 2020 Steve started a new term as ATU's new president. Steve has noted that he will always be available to contribute to the ETSAB sub committee. As of August 30th, 2020 all ETS members have been recalled to their home positions and therefore the City had to post for 80 new postings for bus cleaners. Steve is concerned with Bill 32 and how this will change the way union does their things across Alberta and Bill 22 and how that will affect pension plans 	
Edmonton Arts Council	C. Kelly for/ S.Tang
<ul style="list-style-type: none"> On August 14, 2020 members of the Edmonton Arts Community met up for a digital selection meeting to create a shortlist for the upcoming Stadium Transit Centre. The goal of the meeting was to discuss the submitted proposals from artists both local and national, and narrow our scope down to three artists to interview before making a final selection. 	

- Over the meeting, forty one proposals were discussed amongst the group. The community looked at the artists' past projects, their overall experience with how their art pieces were installed in the allotted space, and whether Edmonton Arts Council had pieces from the artist in their collection. They focused on how the space in Stadium TC could be uniquely activated by the piece and reflect on the community that services that station.
- Serena sent but sent her top three choices to the Edmonton Arts Council officers facilitating the meeting. The three shortlisted artists should be contacted shortly and they will have individual interviews with the Edmonton Arts Council committee to discuss in more detail.

TOPICS OF THE NIGHT

DECISION

I. Hubert Lyall

- Topics selected to highlight:
 - Heard a **presentation** by St. Albert City Councillor and chair of the Transition Team, Wes Brodhead, on the history, purpose, and vision of the **Regional Transit Service Commission (RTSC)**, and was given an opportunity to ask questions; and
 - Approved the **Terms of Reference for two sub-committees**, namely the
 - *Returning Safely to Transit during CoViD-19* sub-committee, and the
 - *Inclusive Transit: BIPOC Experiences with ETS* sub-committee.

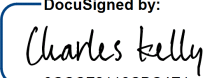
MOTION TO APPROVE MINUTES OF THIS MEETING

DECISION

MOVED: by W.Agbakoba on September 28, 2020 to approve these August 31, 2020 minutes.

CARRIED

CHAIR SIGN-OFF

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