

# Buyer's Application Form

Edmonton

Please complete the following form if you are interested in purchasing property from the City of Edmonton. The information you provide is not an offer or a contract and does not constitute an interest in land. The purpose of this form is to provide information to the City regarding your desire to purchase properties, prior to negotiation of a formal Sale Agreement. The completion and submission of this form in no way obligates you to purchase the property in question and is not in any way binding upon the City. It is for information purposes only.

Once we receive your submission, we will contact you to confirm whether or not the City is interested in negotiating a formal Sale Agreement with you. The City reserves the right to negotiate only with those parties that the City so determines in its sole discretion.

## Buyer Information

Buyer's Name: \_\_\_\_\_ Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ City, Province: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Contact Fax Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## What property would you like to purchase?

Property's Legal Description (Plan, Block, Lot): \_\_\_\_\_

## What sale price are you prepared to pay?

\$ \_\_\_\_\_ Sale Price

\$ \_\_\_\_\_ G.S.T Payable or G.S.T Registration No. \_\_\_\_\_

\$ \_\_\_\_\_ Total Sale Price

\$ \_\_\_\_\_ Deposit – 10% of the Total Price to be paid by cheque to the City or your Real Estate Broker when you sign the City's standard form Sale Agreement.

\$ \_\_\_\_\_ Balance Due at Closing

This information is being collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act and will be used in the City of Edmonton's property sales discussions and agreements. If you have any questions about the collection or use of this information, please call Property Sales at (780) 496-6000 or email [Propertysales@edmonton.ca](mailto:Propertysales@edmonton.ca).

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## Buyer's Conditions

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The Buyer may require a time period (usually 30 to 90 days) to conduct soil tests and environmental studies, obtain a development permit and financing as may be required by the Buyer for the Buyer's proposed development of the Sale Land consistent with the property's existing zoning.

Please select applicable Buyer's Conditions from the drop down menus below and input the associated Condition Dates:

Condition 1: \_\_\_\_\_ Condition Date: \_\_\_\_\_  
If Other, please specify: \_\_\_\_\_ (YYYY/MM/DD)

Condition 2: \_\_\_\_\_ Condition Date: \_\_\_\_\_  
If Other, please specify: \_\_\_\_\_ (YYYY/MM/DD)

Condition 3: \_\_\_\_\_ Condition Date: \_\_\_\_\_  
If Other, please specify: \_\_\_\_\_ (YYYY/MM/DD)

Condition 4: \_\_\_\_\_ Condition Date: \_\_\_\_\_  
If Other, please specify: \_\_\_\_\_ (YYYY/MM/DD)

Condition 5: \_\_\_\_\_ Condition Date: \_\_\_\_\_  
If Other, please specify: \_\_\_\_\_ (YYYY/MM/DD)

**When would you like to complete the transaction, take possession and have any adjustments made?**  
(YYYY/MM/DD) \_\_\_\_\_

## Real Estate Broker

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Is a Real Estate Brokerage Involved (check one):                      No                      Yes

If Yes, Real Estate Brokerage Number: \_\_\_\_\_

Agent Name: \_\_\_\_\_

Agent Phone Number: \_\_\_\_\_

Agent Email: \_\_\_\_\_

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Is there any additional information you wish to add?

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If you have any questions, comments or additional information, please include them below:

Date: \_\_\_\_\_  
(YYYY/MM/DD)

Signed: \_\_\_\_\_

## Submission

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Please ensure the information provided in this form is accurate and complete.

To submit your application, click the submit button below:

**Submit**

OR

Email the completed form and supporting documents to [propertysales@edmonton.ca](mailto:propertysales@edmonton.ca)

OR

Mail the completed form and supporting documents to:

**Att: Supervisor, Property Sales**

**10th Floor Edmonton Tower**

**10111 – 104 Avenue NW, Edmonton, AB T5J 0J4**

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